RETIREMENT AND PENSION SYSTEMS ADMINISTRATION

Maryland State Retirement and Pension Systems

Teachers and State Employees Supplemental Retirement Plans

Injured Workers' Insurance Fund

SUMMARY OF MARYLAND STATE RETIREMENT AND PENSION SYSTEMS

	2010 Actual	2011 Appropriation	2012 Allowance
Total Number of Authorized Positions	190.00	193.00	193.00
Total Number of Contractual Positions	10.05	14.00	15.00
Salaries, Wages and Fringe Benefits Technical and Special Fees Operating Expenses	15,028,421 797,414 11,370,403	15,698,439 933,639 14,139,504	16,531,210 746,878 10,711,691
Special Fund Expenditure	27,196,238	30,771,582	27,989,779

G20J01.01 STATE RETIREMENT AGENCY

PROGRAM DESCRIPTION

This program implements the objectives of the State Retirement and Pension System (MSRPS). The Executive Director's Office is responsible for the executive direction of the System including administrative and investment policy, legislation and legal liaison, and financial affairs. The Administrative Division is responsible for the payment of benefits, administration of employee contributions, and individual and group membership counseling. The Finance Division is responsible for accounting and financial reporting, budget administration, and procurement. The Investment Division is responsible for the management, control and investment of the System's Retirement Accumulation and Annuity Savings Funds. The Internal Audit Division ensures Agency compliance with State laws, rules and regulations, as well as ensuring employer compliance with Agency reporting policies. The Information Services Division is responsible for the design and implementation of new automated management information systems and for maintenance and enhancements of existing systems.

MISSION

To administer the survivor, disability, and retirement benefits of the System's participants, and to ensure that sufficient assets are available to fund the benefits when due.

VISION

A state that provides a fully-funded retirement system that is affordable to all participating employees and provides guaranteed adequate disability, survivor, and retirement benefits.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To invest prudently System assets in a well-diversified manner to optimize long-term returns, while controlling risk through excellence in execution of the investment objectives and strategies of the System.

Objective 1.1 By the end of each fiscal year meet the Board of Trustees' absolute return objective of achieving a real rate of return of at least 3.0 percent.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Difference between the actual rate of return for the				
composite portfolio and the 10-year rolling average of the annual				
national inflation rate	(0.8)%	(0.5)%	*	*

Objective 1.2 By the end of each fiscal year meet the Board of Trustees' absolute return objective of achieving a nominal rate of return that equals or exceeds the actuarial return assumption set by the Board of Trustees.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Difference between the actual rate of return for the				
composite portfolio and the actuarial return assumption set by the				
Board of Trustees over a 10-year rolling average	(5.85)%	(5.65)%	*	*

Note: * Estimates not available.

G20J01.01 STATE RETIREMENT AGENCY (Continued)

Objective 1.3 Over the long term (5-year rolling periods) meet or exceed median peer performance where peers are defined as other public pension funds with assets in excess of \$25 billion.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Difference between the nominal rate of return for the				
composite portfolio and the nominal median peer return over				
a 5-year rolling period	(0.88)%	(0.58)%	*	*
MSRPS nominal rate of return over a 5-year rolling period	1.48%	2.3%	*	*
Fair value of investment portfolio at fiscal year end (\$000s)	28,432,658	31,923,636	*	*
Net investment income earned during the fiscal year (\$000s)	(7,312,273)	4,016,358	*	*

Goal 2. To effectively communicate with all retirement plan participants to inform them about the benefits provided by the System and to educate them about planning and preparing for all aspects of their defined benefit system.

Objective 2.1 By the end of fiscal year 2012, 95 percent of new retirees and active plan participants should feel that they received adequate information to make informed decisions regarding their defined benefit retirement options.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Quality: The percentage of new retirees and active plan participants				
who respond favorably to a customer survey regarding the retiremen	t			
process and adequacy of information disseminated through				
individual counseling and through telephone inquiry.	86.7%	94.9%	95.0%	95.0%

Objective 2.2 By the end of fiscal year 2012 no more than 6 percent of incoming telephone calls will be abandoned by the phone system and waiting time for calls to be answered will be less than 1:45 minutes.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Quality: Percentage of incoming telephone calls abandoned by the				
automated telephone system	5.4%	4.3%	6.0%	6.0%
Average telephone waiting time in minutes and seconds	1:19	1:13	1:30	1:30

Goal 3. To accurately and timely pay all retirement allowances provided by State pension law to the System's retirees and their beneficiaries.

Objective 3.1 On an ongoing basis, 98 percent of retirement allowances will be processed timely.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Quality: Percentage of retirement applications processed within the				
stated time frame	99.9%	99.9%	99.0%	99.0%

Objective 3.2 On an ongoing basis, 100 percent of retirement allowances paid will be accurately computed in accordance with the State Pension Law.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Percentage of retirement benefit payments accurately				
computed	99.99%	100.00%	100.00%	100.00%

Note: * Estimates not available. Dollars expressed in thousands.

G20J01.01 STATE RETIREMENT AGENCY

Appropriation	Statement:
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	2010 Actual	2011 Appropriation	2012 Allowance
Number of Authorized Positions	190.00	193.00	193.00
Number of Contractual Positions	10.05	14.00	15.00
01 Salaries, Wages and Fringe Benefits	15,028,421	15,698,439	16,531,210
02 Technical and Special Fees	797,414	933,639	746,878
03 Communication 04 Travel 07 Motor Vehicle Operation and Maintenance 08 Contractual Services 09 Supplies and Materials 10 Equipment—Replacement 11 Equipment—Additional 12 Grants, Subsidies and Contributions 13 Fixed Charges	537,753 142,398 155,975 4,705,105 219,453 92,775 60,912 2,050,533	567,073 197,790 160,488 4,767,247 236,950 262,129 61,793	516,305 196,649 159,618 4,455,237 154,629 128,000 87,696 362,839 2,150,718
Total Operating Expenses	7,964,904	8,428,428	8,211,691
Total Expenditure	23,790,739	25,060,506	25,489,779
Special Fund Expenditure	23,790,739	25,060,506	25,489,779
Special Fund Income: G20301 Investment Income	23,790,739	25,060,506	25,489,779

G20J01.02 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS

Program Description:This program identifies defined, current Major Information Technology Development Projects.

Approp	riation	Statement:
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	2010 Actual	2011 Appropriation	2012 Allowance
08 Contractual Services	3,268,011 880 136,608	5,711,076	2,500,000
Total Operating Expenses	3,405,499	5,711,076	2,500,000
Total Expenditure	3,405,499	5,711,076	2,500,000
Special Fund Expenditure	3,405,499	5,711,076	2,500,000
Special Fund Income: G20301 Investment Income	3,405,499	5,711,076	2,500,000

G50L00.01 MARYLAND SUPPLEMENTAL RETIREMENT PLAN BOARD AND STAFF

PROGRAM DESCRIPTION

Title 35 of the State Personnel and Pension Article establishes the Teachers and State Employees Supplemental Retirement Plans and a Board of Trustees to administer them. Operating expenses are provided from an assessment against the managed assets of participants. As a reform component for the State Employees' Pension System, an optional defined contribution system was established effective July 1, 1999. That system, under Title 32 of the State Personnel and Pension Article, authorizes employer matching contributions for State Employees' Pension System members who elect to contribute to the supplemental retirement plans. The Match Plan receives dollar-for-dollar matching contributions in eligible participant accounts up to a statutory maximum amount of \$600 per fiscal year as provided in the State Budget.

MISSION

To enable State employees and teachers to participate in voluntary tax sheltered income deferral, tax deferred annuity, and profit sharing and salary reduction savings plans that offer members tax advantages as provided in the Internal Revenue Code.

VISION

A State that sponsors productive voluntary retirement savings programs for all its employees to secure economic stability for themselves and their families in later years.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To provide clear and complete information about the plans to employees and cultivate informed decisions about participation.

Objective 1.1 To encourage 85 percent of eligible employees to participate in the plans.

	2009	2010	2011	2012
Performance Measures	Actual	Actual	Estimated	Estimated
Output: Deferred Compensation (457b) Plan members	30,544	30,065	30,100	30,100
Tax Deferred Annuity (403b) Plan members	997	972	975	975
Savings and Investment (401k) Plan members	37,052	36,330	36,300	36,300
Members with multiple Plan accounts ¹	(7,391)	(7,179)	(6,900)	(6,700)
Outcome: All Plans members	61,202	60,188	60,475	60,675
Plan members as percent of eligible employees	$75\%^{2}$	75%	76%	77%
All Plans contributing members	40,692	38,320	38,300	38,300
Contributors as percent of eligible employees	50% ²	48%	48%	48%

Goal 2. To provide effective, long-term investment opportunities for participants.

Objective 2.1 To maintain plan asset growth illustrative of market performance and prudent participant selections.

Annual Rates of Return as of June 30, 2010	1 Year	3 Years	5 Years	10 Years	
Outcome: Average Returns for all Investment Options	0.2%	2.1%	3.1%	2.9%	
Average of all Investment Indices	0.1%	1.4%	2.6%	2.6%	
	2009	2010	2011	2012	
Performance Measures	Actual	Actual	Estimated	Estimated	
Output: All plans					
Net total assets ² (millions)	\$2,046.9	\$2,267.3	\$2,408.3	\$2,494.6	

\$2,017.3

-14%

\$2,240.1

11%

\$2,383.4

6%

\$2,471.7

4%

¹ Plan member data are unduplicated counts of participant individuals, some with retirement savings in more than one plan.

Invested assets (millions)

Outcome: Change over previous fiscal year

²Net Total Assets includes assets such as the cash value of life insurance and annuity reserves for the 457(b) Plan in addition to Invested Assets.

TEACHERS AND STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS

G50L00.01 MARYLAND SUPPLEMENTAL RETIREMENT PLAN BOARD AND STAFF

Appropriation Statement:

	2010 Actual	2011 Appropriation	2012 Allowance
Number of Authorized Positions	14.00	14.00	14.00
01 Salaries, Wages and Fringe Benefits	1,079,950	1,074,704	1,151,473
02 Technical and Special Fees	4,368	1,500	1,500
03 Communication 04 Travel 07 Motor Vehicle Operation and Maintenance 08 Contractual Services 09 Supplies and Materials 10 Equipment—Replacement 11 Equipment—Additional 13 Fixed Charges	14,012 13,415 9,685 231,864 4,193 3,316	22,391 19,900 11,760 233,270 11,300 700 5,400 115,021	22,876 14,000 11,760 236,851 6,000
Total Operating Expenses	391,512	419,742	408,989
Total Expenditure	1,475,830	1,495,946	1,561,962
Special Fund Expenditure	1,475,830	1,495,946	1,561,962
Special Fund Income: G50301 Participant Charges	1,475,830	1,495,946	1,561,962

INJURED WORKERS' INSURANCE FUND

PROGRAM DESCRIPTION

The Injured Workers' Insurance Fund (IWIF) is a non-budgeted, independent entity. IWIF is governed by a Board of nine directors (appointed by the Governor to 5-year terms), which approves the operating and capital budgets. By law, IWIF's calendar year budget is submitted to the General Assembly for informational purposes only. The primary purpose of IWIF is to provide workers' compensation insurance to Maryland-based businesses. IWIF provides workers' compensation insurance to employers who do not wish, or are not allowed, to self-insure. The goal of IWIF is to provide insurance coverage and to pay benefits promptly to injured workers and dependents. Financing for IWIF is derived solely from its premium and investment income.

MISSION

The mission of the Injured Workers' Insurance Fund is to provide Maryland businesses with a readily available source of workers' compensation insurance that features high-quality products and services at a fair price, and to protect workers and employers by championing workplace safety.

VISION

To be the best workers' compensation insurance carrier in Maryland.

KEY GOALS

- Goal 1. To create an internal organization structure that will promote revenue and profit stabilization.
- Goal 2. Innovation in occupational medicine and safety to control costs.
- Goal 3. Stress continuous learning and "employer of choice."
- Goal 4. Emphasize technology platform to drive productivity and quality.
- Goal 5. Brand IWIF with workplace safety and insurance expertise.

INJURED WORKERS' INSURANCE FUND

SUMMARY OF INJURED WORKERS' INSURANCE FUND

	2010 Estimated	2011 Estimated	2012 Estimated
Number of Authorized Positions	380.00	387.00	
01 Salaries, Wages and Fringe Benefits	33,723,000	36,319,000	
02 Technical and Special Fees	623,000	753,000	
03 Communication	1,078,000 295,000 151,000 67,000 3,166,000 667,000 233,000 6,000 897,000 1,962,000 8,522,000	1,138,000 280,000 157,000 72,000 3,303,000 713,000 211,000 5,000 948,000 1,899,000 8,726,000	
Non-budgeted Fund Income: G99701 Premium and Investment Income	42,868,000	45,798,000	

Classification Title	FY 2010 Positions	FY 2010 Expenditure	FY 2011 Positions	FY 2011 Appropriation	FY 2012 Positions	FY2012 Allowance Symbo	ol
g20j01 Maryland State Retiremen	t and Pensi	nn Systems					
g20j0101 State Retirement Agency	c dila i cilori	on cycems					
state retirement administrator	1.00	122,584	1.00	132,600	1.00	132,600	
exec dir state retirement agenc		132,989		143,270		143,270	
div dir ofc atty general	1.00	111,865		121,005	1.00	121,005	
prgm mgr senior iv	1.00	112,078		121,005	1.00	121,005	
prgm mgr senior iii	1.00	109,300		117,751	1.00	117,751	
asst attorney general viii	2.00	182,031	2.00	196,750	2.00	196,750	
prgm mgr senior ii	8.00	680,670		810 ,3 65	8.00	810,365	
asst attorney general vii	.00	14,372		93,932	1.00	93,932	
it asst director iv	1.00	92,317	1.00	99,457	1.00	99,457	
prgm mgr senior i	1.00	87,352		93,932		93,932	
admin prog mgr iv	.00	30,740		86,377		86,377	
administrator vii	7.00	483,314		648,940		648,940	
asst attorney general vi	3.00	233,034		265,948	3.00	265,948	
prgm mgr iv	4.00	307,363	4.00	350,863	4.00	350,863	
admin prog mgr iii	1.00	80,714	1.00	87,334		87,334	
administrator vi	2.00	144,749		155,966		155,966	
it asst director ii	1.00	84,693		90,706		90,706	
prgm mgr īīi	4.00	279,410		331,046		331,046	
administrator v	1.00	70,446		75,914		75,914	
prgm mgr ii	1.00	46,144		57,083		57,083	
admin prog mgr i	1.00	54,453		49,638	1.00	49,638	
administrator iv	1.00	9,285		59,894		59,894	
administrator iv	2.00	122,401		131,877		131,877	
prgm mgr i	2.00	126,857	2.00	136,364	2.00	136,364	
administrator iii	1.00	16,627		54,056	1.00	54,056	
chief investment officer msrp	1.00	223,324		239,700		239,700	
accountant manager ii	3.00	150,575		192,111		192,111	
computer network spec mgr	1.00	76,437	1.00	81,864		81,864	
computer network spec mgr	1.00	74,566		80,333		80,333	
it systems technical spec super	1.00	71,796		77,359		77,359	
computer network spec supr	1.00	72,730		78,208		78,208	
it programmer analyst superviso		71,528		76,750		76 , 750	
it programmer analyst superviso	1.00	72,593		78,208	1.00	78,208	
it systems technical spec	1.00	27,117		0	.00	0	
accountant supervisor ii	5.00	292,670	5.00	293,501	5.00	293,501	
computer network spec lead	1.00	63,028	1.00	67,912	1.00	67,912	
internal auditor super	1.00	69,360		74,725	1.00	74,725	
investment operations manager	1.00	27,142		0	.00	0	
it functional analyst superviso	.00	20,701	1.00	69,224	1.00	69,224	
it programmer analyst lead/adva	1.00	64,514	1.00	69,224	1.00	69,224	
it programmer analyst lead/adva	1.00	17,885	1.00	46,563	1.00	46,563	
it technical support spec ii	1.00	65,496	1.00	70,562	1.00	70,562	
ret benefits specialist supv	3.00	142,930		173,191	3.00	173 , 191	
accountant lead specialized	1.00	56,958		61,239	1.00	61,239	

	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012	FY2012
Classification Title	Positions	Expenditure	Positions	Appropriation	Positions	Allowance Symbol
g20j01 Maryland State Retiremer	it and Pensi	on Systems				
g20j0101 State Retirement Agency		·				
accountant supervisor i	2.00	102,066	2.00	110,360	2.00	110,360
administrator ii	5.00	268,255	5.00	286,742	5.00	286,742
administrator ii	3.00	155,806	3.00	173,798	3.00	173,798
agency procurement spec supv	1.00	50,601	1.00	54,635	1.00	54,635
computer network spec ii	1.00	54,825	1.00	58,949	1.00	58,949
it staff specialist	1.00	53,456	1.00	57,840	1.00	57,840
ret benefits specialist ld	2.00	106,701	2.00	114,718	2.00	114,718
accountant advanced	5.00	221,882	5.00	267,726	5.00	267,726
accountant lead	3.00	146,388	3.00	157,613	3.00	157,613
administrator i	2.00	103,430	2.00	111,551	2.00	111,551
computer network spec i	1.00	52,956	2.00	95,281	2.00	95,281
internal auditor ii	2.00	109,728	2.00	118,096	2.00	118,096
it functional analyst ii	1.00	49,470	1.00	53,189	1.00	53,189
ret benefits specialist iii	11.00	484,087	11.00	566,404	11.00	566,404
accountant ii	9.00	540,162	14.00	660,506	14.00	660,506
admin officer iii	1.00	52,729	1.00	56,930	1.00	56,930
agency procurement spec ii	1.00	41,574	1.00	44,610	1.00	44,610
computer network spec trainee	1.00	30,306	.00	0	.00	0
it functional analyst i	1.00	48,082	2.00	97,825	2.00	97,825
personnel officer ii	1.00	51,065	1.00	54,809	1.00	54,809
accountant i	7.00	145,597	2.00	92,797	2.00	92,797
admin officer ii	3.00	102,897	3.00	129,818	3.00	129,818
it functional analyst trainee	.00	0	1.00	36,280	1.00	36,280
personnel officer i	1.00	7,922	1.00	36,280	1.00	36,280
ret benefits specialist ii	2.00	108,035	3.00	111,541	3.00	111,541
admin officer i	6.00	256,097	6.00	273,286	6.00	273,286
admin officer i	1.00	47,309	1.00	50,968	1.00	50,968
ret benefits specialist i	3.00	84,825	2.00	70,752	2.00	70,752
admin spec iii	15.00	526,067	14.00	589,346	14.00	589,346
admin spec ii	9.00	360,554	10.00	406,824	10.00	406,824
admin spec i	1.00	19,664	.00	0	.00	0
it production control spec lead	1.00	40,616	1.00	43,581	1.00	43,581
it production control spec ii	1.00	38,634	1.00	41,378	1.00	41,378
fiscal accounts technician supv	2.00	82,787	2.00	88,741	2.00	88,741
personnel associate iii	1.00	7,275	.00	0	.00	0
fiscal accounts technician ii	3.00	115,828	3.00	124,390	3.00	124,390
exec assoc iii	1.00	60,435	1.00	64,847	1.00	64,847
exec assoc ii	2.00	98,618	2.00	105,718	2.00	105,718
obs-executive associate i	1.00	45,240	1.00	48,543	1.00	48,543
management assoc	1.00	42,455	1.00	45,560	1.00	45,560
fiscal accounts clerk ii	1.00	36,969	1.00	38,879	1.00	38,879
TOTAL g20j0101*	190.00	10,348,531	193.00	11,883,858	193.00	11,883,858
TOTAL 920j01 **	190.00	10,348,531	193.00	11,883,858	193.00	11,883,858

Classification Title	FY 2010 Positions	FY 2010 Expenditure	FY 2011 Positions	FY 2011 Appropriation	FY 2012 Positions	FY2012 Allowance	Symbol
g50l00 Teachers and State Emp	olovees Supple	mental Retireme	nt Plans				
g50l0001 Maryland Supplemental							
exec vii	1.00	97,540		105,310	1.00	105,310	
fiscal services admin v	1.00	67,625		72,855		72,855	
administrator vi	1.00	79,706		85,697		85,697	
administrator iii	1.00	59,525		64,129		64,129	
obs-fiscal specialist iii	1.00	56,624		60,757		60,757	
admin officer iii	1.00	48,064		51,781		51,781	
admin officer ii	3.50	156,258		167,690		167,690	
obs-accountant-auditor iv	1.00	46,425		50,015		50,015	
obs-accountant auditor iv	1.00	39,878		42,789		42,789	
office secy iii	1.50	56,799		60,945		60,945	
office secy i	1.00			30,552			
office secy f	1.00	29,051	1.00	30,332	1.00	30,552	
TOTAL ==0.10001*	14.00	777 /05	14.00	702 520	14.00	702 520	
TOTAL g5010001* TOTAL g50100 **	14.00	737,495		792,520		792,520	
TOTAL 950100 ""	14.00	737,495	14.00	792,520	14.00	792,520	
g99g00 Injured Workers' Insur	once Fund						
g99g0001 General Administration							
executive team		0	4 00	1 077 470	00	0	
vice presidents	.00	0		1,073,679 1,203,594		0	
•	.00	_		, ,		0	
directors	.00	0		1,590,048		0	
premium audit supervisor	.00	0		173,562		0	
attorneys 	.00	0		1,514,159		0	
investments	.00	0		86,777		0	
hr admin & business partners	.00	0		285,808		0	
claims supervisors/managers	.00	0		1,120,572		0	
programmers/business analysts		0		1,951,774	.00	0	
marketing	.00	0		550,673		0	
communications	.00	0		289,581		0	
internal auditors	.00	0		276,910		0	
finance/accountants	.00	0		890,575		0	
loss control consultant	.00	0		1,280,320		0	
nurse case mana g ers	.00	0		951,894	.00	0	
underwriters	.00	0	=	1,266,581	.00	0	
siu supervisors	.00	0		142,271	.00	0	
claims adjuster	.00	0	70.00	4,239,887	.00	0	
premium auditors	.00	0	18.00	1,068,826	.00	0	
imaging supervisor	.00	0		59,319	.00	0	
investigators/examiners	.00	0	10.00	551,860	.00	0	
medical bill supervisor	.00	0	2.00	112,672	.00	0	
maintenance	.00	0	2.00	108,774	.00	0	
help desk	.00	0	10.00	520,891	.00	0	
legal assistants		•	7 00	7/0 305	00	0	
-	.00	0	7.00	349,205	.00	0	
underwriting support	.00 .00	0	6.00	349,205 311,544 304,964	.00	0	

PERSONNEL DETAIL

Retirement and Pension Systems Administration

Classification Title	FY 2010 Positions	FY 2010 Expenditure	FY 2011 Positions	FY 2011 Appropriation	FY 2012 Positions	FY2012 Allowance Symbol
00.00		,				
g99g00 Injured Workers' In						
g99g0001 General Administrat		_		7/5 047		_
medical bill processor	.00	0		745,913		0
customer service reps	.00	0	15.00	621,802	.00	0
imaging clerk	.00	0	15.00	549,478	.00	0
distribution/mail room	.00	0	5.00	198,231	.00	0
docket clerk	.00	0	2.00	69,479	.00	0
claims clerks	.00	0	5.00	171,873	.00	0
board members	.00	0	9.00	154,667	.00	0
furlough/reduction	.00	0	.00	-486,000	.00	0
trainee	.00	0	10.00	500,000	.00	0
TOTAL g99g0001*	.00	0	387.00	24,802,163	.00	0
TOTAL g99g00 **	.00	0	387.00	24,802,163	.00	0