

Board of Public Works

MISSION

In order to protect and enhance the State's fiscal integrity, the Board of Public Works ensures that significant State expenditures are necessary, appropriate, fiscally responsible, fair, and lawful. In reviewing and approving capital projects, procurement contracts, impacts to the State's tidal wetlands, and the acquisition, use and transfer of State assets, the Board assures Maryland citizens, legislators, government contractors, bond-rating houses, and Federal funding partners that executive decisions are made responsibly and responsively.

VISION

A State in which Maryland citizens are confident that government actions concerning the stewardship of State assets and State's tidal wetlands, and the expenditure of General, Special, Federal, and General Obligation Bond funds are taken in a prudent, open, and fiscally responsible manner.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure that procurement expenditures are necessary and appropriate, fiscally responsible, fair, and lawful.

- Obj. 1.1** Ensure all contract actions brought to the Board comply with procurement laws and policies.
- Obj. 1.2** Strive to ensure that control agencies provide members with timely and accurate information on contracts before the Board.
- Obj. 1.3** Ensure that control agencies are using appropriate procurement methods to achieve broad-based competition and fair and equitable treatment of all persons who deal with the State procurement system.

	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
Performance Measures							
Procurement contracts submitted for approval	600	655	662	776	689	700	700
Contract modifications submitted for approval	252	332	261	179	194	250	220
Procurement contracts approved	594	623	620	718	662	650	650
Contract modifications approved	238	306	247	171	182	230	200
Procurement contracts disapproved or deferred	6	4	6	5	2	5	5
Contract modifications disapproved or deferred	14	4	14	0	0	5	2
Total dollar value of approved contracts (billions)	\$11.12	\$3.29	\$4.64	\$3.46	\$4.44	\$4.00	\$4.00
Total dollar value of approved contract modifications (billions)	\$0.98	\$1.02	\$1.36	\$0.79	\$0.80	\$0.90	\$0.80
Contracts approved by procurement method:							
Competitive sealed bid	194	238	217	221	218	220	220
Competitive sealed proposals	80	87	92	107	105	100	100
Single bid/proposal received	42	31	41	25	13	30	25
Sole source	85	80	66	113	122	90	100
Emergency or expedited	52	62	63	84	63	70	65
Other	151	125	133	86	114	100	100

Board of Public Works

Goal 2. Ensure that procurement agencies comply with Minority Business Enterprise laws and procedures.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
Approved contracts with zero percent MBE participation	303	311	375	468	411	400	400
Approved contracts with MBE participation between 1 and 10 percent	56	60	51	64	70	60	60
Approved contracts with MBE participation from 10 to 29 percent	122	115	123	108	107	110	110
Approved contracts with MBE participation greater than 29 percent	85	102	91	90	86	90	85

Goal 3. Provide efficient recommendations to the Board of Public Works on applications for wetlands licenses and promptly issue licenses as approved by the Board.

Obj. 3.1 Annually meet the Board's processing time of 30 days for wetlands licenses for at least 90 percent of the cases heard.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
License applications submitted to BPW	103	111	109	109	119	109	110
Wetlands licenses approved	103	111	109	107	119	107	110
Percent licenses processed (BPW) within 30 days	99%	99%	89%	80%	74%	80%	80%

Goal 4. Provide administratively and environmentally sound recommendations to the Board of Public Works on applications for wetlands licenses.

Obj. 4.1 Annually strive to achieve the Board's concurrence on 95 percent of wetlands license recommendations presented.

Obj. 4.2 In cooperation with the Maryland Department of the Environment, annually create at least 15 additional acres, enhance at least 4 acres, and restore at least 0.5 acres of vegetated tidal wetlands (living shorelines) through the regulatory permitting process.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
Percent of recommendations upheld	100%	100%	100%	100%	100%	100%	100%
Acres of tidal wetlands created	20.7	28.6	16.7	6.3	4.3	6.3	5.0
Acres of tidal wetlands enhanced	N/A	N/A	4.2	0.4	0.0	0.4	0.3
Acres of tidal wetlands restored	N/A	N/A	0.6	0.0	0.0	0.1	0.1

Goal 5. Provide monetary compensation for the utilization of the State's submerged lands.

Obj. 5.1 Collect and forward license fees to the Wetlands and Waterways Program Fund, which is managed by the Maryland Department of the Environment.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
Fees collected for Wetlands & Waterways Program Fund	\$75,000	\$59,650	\$60,700	\$56,500	\$22,307	\$56,000	\$30,000

D05

<http://bpw.maryland.gov/>

Board of Public Works

Goal 6. Provide public outreach on issues and trends related to Maryland tidal wetlands.

Obj. 6.1 Publish a monthly wetlands blog on the BPW Wetlands website.

Obj. 6.2 Participate in wetland-related working groups.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
BPW Wetlands blog site visits	N/A	N/A	674	716	574	720	500
Number of wetland-related working groups	N/A	N/A	N/A	N/A	3	3	3

Board of Public Works

Summary of Board of Public Works

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	9.00	9.00	9.00
Salaries, Wages and Fringe Benefits	1,033,094	1,118,447	1,136,358
Technical and Special Fees	6,068	12,111	25,673
Operating Expenses	6,459,127	6,776,720	9,122,630
Net General Fund Expenditure	<u>7,498,289</u>	<u>7,907,278</u>	<u>10,284,661</u>
Total Expenditure	<u><u>7,498,289</u></u>	<u><u>7,907,278</u></u>	<u><u>10,284,661</u></u>

Board of Public Works

D05E01.01 Administration Office

Program Description

This program provides administrative support to the Board of Public Works by scheduling Board meetings, preparing agendas and related materials, and maintaining Board minutes and records. Staff also researches and advises Board members on a variety of subjects; reviews all procurements; investigates fraud, waste and abuse complaints; instructs agencies on best procurement practices; and facilitates interagency communication on procurement matters.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	7.00	7.00	7.00
01 Salaries, Wages and Fringe Benefits	832,890	892,490	913,935
02 Technical and Special Fees	6,068	11,604	25,166
03 Communications	4,611	877	877
04 Travel	1,784	538	538
08 Contractual Services	8,210	75,780	92,434
09 Supplies and Materials	15,258	14,269	14,269
10 Equipment - Replacement	0	974	974
11 Equipment - Additional	0	637	637
13 Fixed Charges	2,258	3,599	4,364
14 Land and Structures	0	538	538
Total Operating Expenses	32,121	97,212	114,631
Total Expenditure	871,079	1,001,306	1,053,732
Net General Fund Expenditure	871,079	1,001,306	1,053,732
Total Expenditure	871,079	1,001,306	1,053,732

Board of Public Works

D05E01.02 Contingent Fund

Program Description

Article III, Section 32 of the State Constitution establishes a contingent fund from which the Board of Public Works may allocate funds to supplement an agency's annual appropriation.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
12 Grants, Subsidies, and Contributions	<u>0</u>	<u>500,000</u>	<u>500,000</u>
Total Operating Expenses	<u>0</u>	<u>500,000</u>	<u>500,000</u>
Total Expenditure	<u><u>0</u></u>	<u><u>500,000</u></u>	<u><u>500,000</u></u>
Net General Fund Expenditure	<u>0</u>	<u>500,000</u>	<u>500,000</u>
Total Expenditure	<u><u>0</u></u>	<u><u>500,000</u></u>	<u><u>500,000</u></u>

Board of Public Works

D05E01.05 Wetlands Administration

Program Description

Any person seeking to dredge in or to place fill on State tidal wetlands must first secure a license from the Board of Public Works. The Wetlands Administration conducts public hearings, prepares written recommendations and issues licenses after approval by the Board. This program also coordinates the State Wetlands licensing program with other government agencies, landowners and the general public.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	2.00	2.00	2.00
01 Salaries, Wages and Fringe Benefits	200,204	225,957	222,423
02 Technical and Special Fees	0	507	507
03 Communications	296	375	375
04 Travel	2,958	2,955	2,955
08 Contractual Services	1,260	7,753	7,753
09 Supplies and Materials	1,356	1,926	1,926
10 Equipment - Replacement	0	389	389
13 Fixed Charges	0	518	518
Total Operating Expenses	5,870	13,916	13,916
Total Expenditure	206,074	240,380	236,846
Net General Fund Expenditure	206,074	240,380	236,846
Total Expenditure	206,074	240,380	236,846

Board of Public Works

D05E01.10 Miscellaneous Grants to Private Non-Profit Groups

Program Description

This program provides annual grants to private non-profit groups and sponsors that have statewide implication and merit State support.

	FY 2018	FY 2019	FY 2020	FY 2021
Allocation of Grants	Actual	Actual	Estimated	Estimated
Council of State Governments	166,927	166,927	166,927	166,927
Historic Annapolis Foundation	789,000	789,000	789,000	789,000
Maryland Zoo in Baltimore Lease Payment	4,815,209	5,215,209	4,959,665	5,209,665
Western Maryland Scenic Railroad	250,000	250,000	250,000	250,000
Total	<u>6,021,136</u>	<u>6,421,136</u>	<u>6,165,592</u>	<u>6,415,592</u>

Appropriation Statement

	2019	2020	2021
	Actual	Appropriation	Allowance
12 Grants, Subsidies, and Contributions	<u>6,421,136</u>	<u>6,165,592</u>	<u>6,415,592</u>
Total Operating Expenses	<u>6,421,136</u>	<u>6,165,592</u>	<u>6,415,592</u>
Total Expenditure	<u><u>6,421,136</u></u>	<u><u>6,165,592</u></u>	<u><u>6,415,592</u></u>
Net General Fund Expenditure	<u>6,421,136</u>	<u>6,165,592</u>	<u>6,415,592</u>
Total Expenditure	<u><u>6,421,136</u></u>	<u><u>6,165,592</u></u>	<u><u>6,415,592</u></u>

Board of Public Works

D05E01.15 Payments of Judgments Against the State

Program Description

This program contains funds appropriated to pay settlements or judgments against the State or any State personnel pursuant to Title 12, Subtitle 4 of the State Government Article.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
12 Grants, Subsidies, and Contributions	<u>0</u>	<u>0</u>	<u>2,078,491</u>
Total Operating Expenses	<u>0</u>	<u>0</u>	<u>2,078,491</u>
Total Expenditure	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>2,078,491</u></u>
Net General Fund Expenditure	<u>0</u>	<u>0</u>	<u>2,078,491</u>
Total Expenditure	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>2,078,491</u></u>

3 Year Position Summary

Classification Title	FY 2019 Positions	FY 2019 Expenditures	FY 2020 Positions	FY 2020 Appropriation	FY 2021 Positions	FY 2021 Allowance
D05 - Board of Public Works						
D05E0101 - Administration Office						
Admin Officer II	1.00	23,927	1.00	50,075	1.00	51,004
Admin Spec II	1.00	42,696	1.00	48,051	1.00	34,174
Administrative Mgr Senior I	1.00	101,790	1.00	106,284	1.00	106,284
Administrative Mgr Senior II	1.00	119,524	1.00	124,799	1.00	124,799
Administrator I	1.00	68,399	1.00	71,418	1.00	71,418
Administrator III	1.00	65,631	1.00	68,529	1.00	68,529
Prgm Mgr Senior III	1.00	127,603	1.00	133,235	1.00	133,235
Total D05E0101	7.00	549,570	7.00	602,391	7.00	589,443
D05E0105 - Wetlands Administration						
Admin Spec III	1.00	52,770	1.00	55,099	1.00	55,099
Administrator VI	1.00	91,124	1.00	95,147	1.00	95,147
Total D05E0105	2.00	143,894	2.00	150,246	2.00	150,246
Total D05 Board of Public Works	9.00	693,464	9.00	752,637	9.00	739,689