#### **MISSION**

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value, certifying property values to local governments, and offering programs of property tax relief and business services in a manner that is courteous and convenient.

#### VISION

A State in which the public has confidence that assessments uniformly reflect current market values and that provides convenient access to services through modern technology.

#### **KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES**

- Goal 1. Administer a property valuation system that annually attains recognized standards of uniformity and assessment levels statewide.
  - Obj. 1.1 Annually maintain average level of assessments for taxable properties between 90 to 110 percent of market value.
  - Obj. 1.2 Process personal property tax returns accurately and promptly.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Taxable parcels	2,240,035	2,249,568	2,258,531	2,261,947	2,270,720	2,270,683	2,271,000
Assessable base (billions)	\$726.5	\$743.9	\$767.7	\$791.8	\$817.2	\$834.9	\$850.0
<sup>1</sup> Residential assessment/sales ratio (median)	95.0	95.0	95.0	94.6	94.1	95.0	95.0
Total number of personal property returns received	330,706	354,855	348,018	368,375	381,897	348,957	348,957
Total number of returns assessed	123,825	121,305	123,546	105,642	103,404	226,165	226,165
Local assessable base (millions)	\$12,869	\$12,869	\$13,100	\$13,300	\$13,495	\$13,486	\$13,486
Percentage of personal property returns assessed by Oct. 31	97.8%	97.8%	84.0%	77.0%	59.7%	79.5%	79.5%
Amount of local assessable base assessed by Oct. 31 (millions)	\$10,275	\$11,464	\$9,685	\$8,667	\$8,051	\$10,704	\$10,704

- Goal 2. To maintain public and local government confidence in the administration and accuracy of the assessment process.
  - Obj. 2.1 Display updated property ownership records within 30 days of receipt of deed recordation.
  - Obj. 2.2 To assess all railroad and utility property in an accurate and timely manner.
  - Obj. 2.3 To accurately administer the Franchise Tax laws.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Number of real property transfers	169,866	194,115	183,476	173,604	203,831	190,000	190,000
Average number of days	25	25	25	25	25	25	25
Assessable railroad and utility base (millions)	\$11,520	\$12,052	\$11,951	\$12,350	\$13,035	\$13,080	\$13,080
Estimated local railroad and utility revenue (thousands)	\$286,856	\$302,518	\$299,976	\$311,225	\$328,492	\$329,627	\$329,627
Franchise tax law revenue from gross tax receipts (millions)	\$138	\$145	\$146	\$138	\$144	\$146	\$146
Total interest/penalties levied from Franchise Tax law	\$13,580	\$37,511	\$50,112	\$38,826	\$3,294	\$40,000	\$40,000

Goal 3. Increase capital investment and new businesses locating in designated areas of the State through use of property tax incentives.

Obj. 3.1 To accurately reimburse local governments for one-half of the Enterprise Zone Tax Credits granted in previous year.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Enterprise zone participants	640	577	580	526	559	618	630
Amount of reimbursement to local governments (thousands)	\$19,930	\$26,440	\$24,790	\$23,902	\$26,802	\$25,308	\$27,000
Total capital investment (millions)	\$1,312	\$3,165	\$3,686	\$3,843	\$4,147	\$4,264	\$4,300

Goal 4. To provide property tax relief for low and fixed income renters and homeowners.

Obj. 4.1 Increase participation in both the Homeowner's Tax Credit and Renter's Tax Credit programs.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Number of Homeowners' applications	61,540	67,587	66,635	61,300	67,214	65,000	65,000
Average number of days to process Homeowners' application	N/A	60-90	60-90	60-90	121	120	90
Homeowners' applications eligible	45,964	46,682	45,822	43,566	42,074	40,000	38,000
Total Homeowners' credits (millions)	\$54.1	\$61.7	\$65.4	\$60.0	\$61.0	\$64.0	\$64.7
Average Homeowners' Credit	\$1,301	\$1,322	\$1,347	\$1,383	\$1,449	\$1,500	\$1,550
Number of Renters' applications	11,720	12,013	12,199	10,951	11,216	12,000	13,000
Average number of days to process Renters' application	N/A	90	90	60-90	94	90	60
Renters' applications eligible	8,374	8,904	7,159	8,239	7,518	8,000	8,500
Total Renters' credits (millions)	\$3.1	\$3.6	\$4.4	\$4.5	\$3.4	\$4.4	\$4.0
Average Renters' Credit	\$344	\$403	\$420	\$428	\$446	\$460	\$480

Goal 5. To facilitate and foster business expansion in the State by providing corporate entity formation, commercial transaction, and document filing systems.

Obj. 5.1 To maximize electronic filing by the public.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Total number of new business registrations	75,649	82,231	78,951	73,095	114,959	94,266	96,152
Percentage of new business registrations filed online	56.0%	62.6%	68.4%	73.0%	94.0%	91.7%	92.6%
Total Good Standing Certificates	60,752	64,969	61,606	64,064	71,445	67,873	69,909
Percentage of Good Standing Certificates issued via web	69.9%	69.7%	73.6%	81.7%	98.1%	95.0%	95.0%

Obj. 5.2 Decrease the processing time for both expedited and non-expedited business filings.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Total number of non-expedited (paper) business filings	49,785	52,977	52,792	35,731	22,431	25,796	29,665
Percentage of non-expedited (paper) filings processed within 30	72.3%	62.1%	50.0%	41.0%	33.0%	36.0%	39.0%
Average number of days to process non-expedited business							
filings	28	23	32	36	49	43	37
Total number of expedited business filings	150,989	169,966	168,362	175,332	270,540	221,843	226,280
Average number of days to process expedited business filings							
filed online	2	1	1	2	7	5	4
Average number of days to process expedited business filings							
received via mail	8	4	4	6	7	6	5

#### Goal 6. To provide outstanding customer service and convenient mechanisms for providing feedback.

Obj. 6.1 Provide mechanisms for customers to leave feedback that are convenient and accessible.

Obj. 6.2 Annually receive high levels of satisfied customer service feedback and low levels of dissatisfied responses, greater than 85 percent and less than 10 percent

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Total number of customer experience feedback forms received	748	1,367	2,173	1,195	584	950	1,150
Percentage of respondents that were "satisfied"	93.8%	87.5%	94.1%	99.3%	83.5%	95.0%	95.0%
Percentage of respondents that were "dissatisfied"	6.2%	12.5%	5.9%	0.7%	16.5%	5.0%	5.0%

#### NOTES

<sup>&</sup>lt;sup>1</sup> 2021 data is estimated.

### **Summary of State Department of Assessments and Taxation**

	2021	2022	2023
	Actual	Appropriation	Allowance
Number of Authorized Positions	570.30	570.30	570.30
Number of Contractual Positions	12.55	12.20	14.20
Salaries, Wages and Fringe Benefits  Technical and Special Fees  Operating Expenses	44,499,790	45,148,562	47,195,757
	482,009	396,246	566,169
	96,981,783	104,479,246	113,911,394
Net General Fund Expenditure Special Fund Expenditure Total Expenditure	109,340,443	119,827,179	124,295,741
	32,623,139	30,196,875	37,377,579
	141,963,582	150,024,054	161,673,320

#### E50C00.01 Office of the Director

#### **Program Description**

This program is responsible for providing administrative and related support services to all other programs. It includes Personnel, Assistant Attorney General, Accounting, Procurement, and the Director's staff.

Appro	ppriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
N	Jumber of Authorized Positions	25.00	28.00	28.00
Ν	lumber of Contractual Positions	2.00	0.00	1.00
01 S	alaries, Wages and Fringe Benefits	2,777,250	3,126,541	3,103,904
02 T	echnical and Special Fees	77,937	7,878	56,795
03 C	Communications	19,988	11,232	8,482
04 T	ravel	6,586	25,035	11,935
07 N	Notor Vehicle Operation and Maintenance	3,154	5,768	5,060
08 C	Contractual Services	904,201	952,701	1,327,573
09 S	upplies and Materials	21,354	12,600	18,000
10 E	quipment - Replacement	302	36,737	20,500
12 G	Grants, Subsidies, and Contributions	10,719	0	0
13 F	ixed Charges	25,475	35,119	25,023
	Total Operating Expenses	991,779	1,079,192	1,416,573
	Total Expenditure	3,846,966	4,213,611	4,577,272
Ν	let General Fund Expenditure	3,619,558	3,719,371	4,348,408
S	pecial Fund Expenditure	227,408	494,240	228,864
	Total Expenditure	3,846,966	4,213,611	4,577,272
Specia	al Fund Expenditure			
C00	304 Expedited Service	227,408	494,240	228,864
	Total	227,408	494,240	228,864

### E50C00.02 Real Property Valuation

#### **Program Description**

The Real Property Valuation Program administers the tax laws covering the assessment of real property. The Department performs assessments on one-third of all Real Property in the State every year and certifies to local taxing authorities the assessment of each property.

Appropri	iation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Nun	nber of Authorized Positions	394.60	393.60	393.60
Nun	nber of Contractual Positions	4.00	1.50	1.50
01 Sala	ries, Wages and Fringe Benefits	31,429,118	30,911,930	32,291,926
02 Tech	nnical and Special Fees	173,535	60,374	125,810
03 Com	nmunications	512,081	474,484	673,729
04 Trav	el	71,703	187,830	188,780
06 Fuel	and Utilities	57,628	29,000	59,286
07 Mot	or Vehicle Operation and Maintenance	74,356	79,620	93,372
08 Con	tractual Services	761,510	451,944	728,954
09 Supp	plies and Materials	67,681	41,799	69,656
10 Equi	pment - Replacement	33,924	6,000	39,424
11 Equi	ipment - Additional	540	0	0
12 Grar	nts, Subsidies, and Contributions	21,022	0	0
13 Fixe	d Charges	1,840,954	1,931,689	1,961,553
	Total Operating Expenses	3,441,399	3,202,366	3,814,754
	Total Expenditure	35,044,052	34,174,670	36,232,490
Net	General Fund Expenditure	17,697,678	17,086,329	18,116,245
Spec	cial Fund Expenditure	17,346,374	17,088,341	18,116,245
	Total Expenditure	35,044,052	34,174,670	36,232,490
Special F	und Expenditure			
E50303	B Local County Cost Reimbursement	17,346,374	17,088,341	18,116,245
	Total	17,346,374	17,088,341	18,116,245

#### **E50C00.04 Office of Information Technology**

#### **Program Description**

The Office of Information Technology is responsible for the overall management and direction of the Department's information technology efforts. The program provides technology support for the Department's programs at 25 locations throughout the State. The program also works with and advises local tax collectors in providing assessment certifications and related data.

Number of Authorized Positions         9.00         9.00         8.00           Number of Contractual Positions         0.90         0.00         1.00           01         Salaries, Wages and Fringe Benefits         800,854         989,613         839,136           02         Technical and Special Fees         25,705         0         55,570           03         Communications         33,797         3,220         31,999           07         Motor Vehicle Operation and Maintenance         0         334         0           08         Contractual Services         2,661,205         1,952,703         2,320,939           09         Supplies and Materials         5,913         8,076         7,514           10         Equipment - Replacement         86,744         5,034         2,034           11         Equipment - Additional         1,094         0         0           13         Fixed Charges         2,796         1,546         2,674           Total Operating Expenses         2,791,549         1,970,913         2,365,160           Net General Fund Expenditure         1,866,383         1,480,267         1,629,933           Special Fund Expenditure         1,751,725         1,480,259         1,629,933 <th>Арр</th> <th>ropriation Statement</th> <th>2021 Actual</th> <th>2022 Appropriation</th> <th>2023 Allowance</th>	Арр	ropriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
01       Salaries, Wages and Fringe Benefits       800,854       989,613       839,136         02       Technical and Special Fees       25,705       0       55,570         03       Communications       33,797       3,220       31,999         07       Motor Vehicle Operation and Maintenance       0       334       0         08       Contractual Services       2,661,205       1,952,703       2,320,939         09       Supplies and Materials       5,913       8,076       7,514         10       Equipment - Replacement       86,744       5,034       2,034         11       Equipment - Additional       1,094       0       0         13       Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,751,725       1,480,259       1,629,933         Total Expenditure       3,618,108       2,960,526       3,259,866         Special Fund Expenditure         Total Expenditure         Total Expenditure       1,751,725       1		Number of Authorized Positions	9.00	9.00	8.00
02         Technical and Special Fees         25,705         0         55,570           03         Communications         33,797         3,220         31,999           07         Motor Vehicle Operation and Maintenance         0         334         0           08         Contractual Services         2,661,205         1,952,703         2,320,939           09         Supplies and Materials         5,913         8,076         7,514           10         Equipment - Replacement         86,744         5,034         2,034           11         Equipment - Additional         1,094         0         0           13         Fixed Charges         2,796         1,546         2,674           Total Operating Expenses         2,791,549         1,970,913         2,365,160           Total Expenditure         1,866,383         1,480,267         1,629,933           Special Fund Expenditure         1,751,725         1,480,259         1,629,933           Special Fund Expenditure           E50303         Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933		Number of Contractual Positions	0.90	0.00	1.00
03 Communications         33,797         3,220         31,999           07 Motor Vehicle Operation and Maintenance         0         334         0           08 Contractual Services         2,661,205         1,952,703         2,320,939           09 Supplies and Materials         5,913         8,076         7,514           10 Equipment - Replacement         86,744         5,034         2,034           11 Equipment - Additional         1,094         0         0           13 Fixed Charges         2,796         1,546         2,674           Total Operating Expenses         2,791,549         1,970,913         2,365,160           Total Expenditure         3,618,108         2,960,526         3,259,866           Net General Fund Expenditure         1,866,383         1,480,259         1,629,933           Special Fund Expenditure         3,618,108         2,960,526         3,259,866           Special Fund Expenditure           Total Expenditure           Special Fund Expenditure           E50303 Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933	01	Salaries, Wages and Fringe Benefits	800,854	989,613	839,136
07         Motor Vehicle Operation and Maintenance         0         334         0           08         Contractual Services         2,661,205         1,952,703         2,320,939           09         Supplies and Materials         5,913         8,076         7,514           10         Equipment - Replacement         86,744         5,034         2,034           11         Equipment - Additional         1,094         0         0           13         Fixed Charges         2,796         1,546         2,674           Total Operating Expenses         2,791,549         1,970,913         2,365,160           Total Expenditure         3,618,108         2,960,526         3,259,866           Net General Fund Expenditure         1,751,725         1,480,259         1,629,933           Special Fund Expenditure         3,618,108         2,960,526         3,259,866           Special Fund Expenditure           Total Expenditure         1,751,725         1,480,259         1,629,933           Special Fund Expenditure           E50303         Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933	02	Technical and Special Fees	25,705	0	55,570
08 Contractual Services       2,661,205       1,952,703       2,320,939         09 Supplies and Materials       5,913       8,076       7,514         10 Equipment - Replacement       86,744       5,034       2,034         11 Equipment - Additional       1,094       0       0         13 Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,751,725       1,480,259       1,629,933         Special Fund Expenditure       3,618,108       2,960,526       3,259,866         Special Fund Expenditure         Total Expenditure       1,751,725       1,480,259       1,629,933         Special Fund Expenditure         Total Expenditu	03	Communications	33,797	3,220	31,999
09 Supplies and Materials       5,913       8,076       7,514         10 Equipment - Replacement       86,744       5,034       2,034         11 Equipment - Additional       1,094       0       0         13 Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,866,383       1,480,267       1,629,933         Special Fund Expenditure       1,751,725       1,480,259       1,629,933         Special Fund Expenditure         E50303 Local County Cost Reimbursement       1,751,725       1,480,259       1,629,933	07	Motor Vehicle Operation and Maintenance	0	334	0
10       Equipment - Replacement       86,744       5,034       2,034         11       Equipment - Additional       1,094       0       0         13       Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,866,383       1,480,267       1,629,933         Special Fund Expenditure       1,751,725       1,480,259       1,629,933         Total Expenditure         Special Fund Expenditure         E50303 Local County Cost Reimbursement       1,751,725       1,480,259       1,629,933	80	Contractual Services	2,661,205	1,952,703	2,320,939
11 Equipment - Additional       1,094       0       0         13 Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,866,383       1,480,267       1,629,933         Special Fund Expenditure       1,751,725       1,480,259       1,629,933         Total Expenditure         Special Fund Expenditure         E50303 Local County Cost Reimbursement       1,751,725       1,480,259       1,629,933	09	Supplies and Materials	5,913	8,076	7,514
13 Fixed Charges       2,796       1,546       2,674         Total Operating Expenses       2,791,549       1,970,913       2,365,160         Total Expenditure       3,618,108       2,960,526       3,259,866         Net General Fund Expenditure       1,866,383       1,480,267       1,629,933         Special Fund Expenditure       1,751,725       1,480,259       1,629,933         Total Expenditure       3,618,108       2,960,526       3,259,866         Special Fund Expenditure         E50303 Local County Cost Reimbursement       1,751,725       1,480,259       1,629,933	10	Equipment - Replacement	86,744	5,034	2,034
Total Operating Expenses         2,791,549         1,970,913         2,365,160           Total Expenditure         3,618,108         2,960,526         3,259,866           Net General Fund Expenditure         1,866,383         1,480,267         1,629,933           Special Fund Expenditure         1,751,725         1,480,259         1,629,933           Total Expenditure         3,618,108         2,960,526         3,259,866           Special Fund Expenditure         1,751,725         1,480,259         1,629,933           Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933	11	Equipment - Additional	1,094	0	0
Total Expenditure         3,618,108         2,960,526         3,259,866           Net General Fund Expenditure         1,866,383         1,480,267         1,629,933           Special Fund Expenditure         1,751,725         1,480,259         1,629,933           Total Expenditure         3,618,108         2,960,526         3,259,866           Special Fund Expenditure           E50303         Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933	13	Fixed Charges	2,796	1,546	2,674
Net General Fund Expenditure       1,866,383       1,480,267       1,629,933         Special Fund Expenditure       1,751,725       1,480,259       1,629,933         Total Expenditure       3,618,108       2,960,526       3,259,866         Special Fund Expenditure       E50303       Local County Cost Reimbursement       1,751,725       1,480,259       1,629,933		Total Operating Expenses	2,791,549	1,970,913	2,365,160
Special Fund Expenditure         1,751,725         1,480,259         1,629,933           Total Expenditure         3,618,108         2,960,526         3,259,866           Special Fund Expenditure           E50303         Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933		Total Expenditure	3,618,108	2,960,526	3,259,866
Special Fund Expenditure         3,618,108         2,960,526         3,259,866           E50303 Local County Cost Reimbursement         1,751,725         1,480,259         1,629,933		Net General Fund Expenditure	1,866,383	1,480,267	1,629,933
Special Fund Expenditure E50303 Local County Cost Reimbursement 1,751,725 1,480,259 1,629,933		Special Fund Expenditure	1,751,725	1,480,259	1,629,933
E50303 Local County Cost Reimbursement 1,751,725 1,480,259 1,629,933		Total Expenditure	3,618,108	2,960,526	3,259,866
	Spec	ial Fund Expenditure			
Total 1,751,725 1,480,259 1,629,933	E5	0303 Local County Cost Reimbursement	1,751,725	1,480,259	1,629,933
		Total	1,751,725	1,480,259	1,629,933

#### **E50C00.05 Business Property Valuation**

#### **Program Description**

The Business Property Valuation Program administers the tax laws covering the assessment of personal property, utility companies subject to property tax, utility companies subject to the franchise tax, and property tax incentives for qualifying businesses.

Appropri	iation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Nun	nber of Authorized Positions	37.00	33.00	33.00
Nun	nber of Contractual Positions	1.40	0.70	0.70
01 Sala	ries, Wages and Fringe Benefits	2,948,929	2,794,734	3,145,732
02 Tech	nnical and Special Fees	45,653	54,000	54,000
03 Com	nmunications	84,819	18,600	94,618
04 Trav	el	3,202	400	3,000
08 Con	tractual Services	136,936	72,005	71,469
09 Supp	plies and Materials	4,332	8,538	7,452
10 Equi	pment - Replacement	0	26,000	4,000
13 Fixe	d Charges	4,362	2,600	4,277
	Total Operating Expenses	233,651	128,143	184,816
	Total Expenditure	3,228,233	2,976,877	3,384,548
Net	General Fund Expenditure	1,680,963	1,488,168	1,692,274
Spe	cial Fund Expenditure	1,547,270	1,488,709	1,692,274
	Total Expenditure	3,228,233	2,976,877	3,384,548
Special F	und Expenditure			
E50303	B Local County Cost Reimbursement	1,547,270	1,488,709	1,692,274
	Total	1,547,270	1,488,709	1,692,274

#### **E50C00.06 Tax Credit Payments**

#### **Program Description**

This program contains payments of property tax credits for three programs: the Homeowners' Tax Credit, the Renters' Tax Credit, and the property tax credits for urban enterprise zones. Performance measures related to these programs are contained in the programs that administer the credits: the Property Tax Credit (E50C00.08) for the Homeowners' and Renters' credits and the Business Property Valuation (E50C00.05) for the Enterprise Zone credit.

Арр	propriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
03	Communications	4,279	0	0
12	Grants, Subsidies, and Contributions	82,157,953	93,707,757	96,060,000
	Total Operating Expenses	82,162,232	93,707,757	96,060,000
	Total Expenditure	82,162,232	93,707,757	96,060,000
	Net General Fund Expenditure	82,162,232	93,707,757	96,060,000
	Total Expenditure	82,162,232	93,707,757	96,060,000

### E50C00.06 Tax Credit Payments

Tax Credit Payments	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Estimated
Homeowners' Tax Credits	60,045,767	55,221,113	64,000,000	64,660,000
Renters' Tax Credits	4,426,840	3,152,635	4,400,000	4,400,000
Urban Enterprise Zone Credits	23,902,420	23,784,205	25,307,757	27,000,000

#### **Urban Enterprise Zone Credits**

Subdivision	FY 2022 Businesses Participating In FY 22	State Tax Credit In FY 22	FY 2023 Businesses Participating In FY 23	State Tax Credit In FY 23
Allegany County	11	75,843	10	55,508
Baltimore City	219	17,789,266	239	17,052,462
Baltimore County	24	2,329,062	24	2,544,575
Caroline County	1	-	2	-
Cecil County	14	1,489,854	14	1,950,645
Dorchester County	3	662	1	-
Frederick County	3	6,571	4	25,797
Garrett County	6	44,653	5	40,098
Harford County	50	1,366,852	51	1,982,841
Kent County	5	96,443	7	147,926
Montgomery County	12	414,197	12	330,898
Prince George's County	98	1,054,430	96	1,641,652
Queen Anne's County	31	45,148	42	57,264
St. Mary's County	3	15,660	1	7,254
Somerset County	8	5,341	9	8,795
Talbot County	1	1,419	21	1,952
Washington County	29	388,275	29	940,095
Wicomico County	39	174,049	44	201,250
Worcester County	6	10,032	6	10,987
Total	563	25,307,757	617	27,000,000

### **E50C00.08 Property Tax Credit Administration**

#### **Program Description**

This program administers the Homeowners' and Renters' Tax Credits, along with the Homestead Property Tax Credit that limits increases in taxable assessments. In addition, this program houses the State's Tax Sale Ombudsman's Office, which assists homeowners in navigating the tax sale process.

Appropri	ation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Num	ber of Authorized Positions	39.00	44.00	47.00
Num	ber of Contractual Positions	0.75	5.00	5.00
01 Salaı	ries, Wages and Fringe Benefits	2,681,420	2,931,870	3,501,431
02 Tech	nical and Special Fees	17,136	121,911	121,911
03 Com	munications	168,980	125,523	188,972
04 Trave	el	87	5,600	200
08 Cont	tractual Services	146,619	321,514	371,192
09 Supp	olies and Materials	9,675	6,500	12,676
10 Equi	pment - Replacement	0	2,125	125
11 Equi	pment - Additional	0	3,000	0
12 Gran	ts, Subsidies, and Contributions	0	0	350,867
13 Fixed	d Charges	3,897	147	3,891
	Total Operating Expenses	329,258	464,409	927,923
	Total Expenditure	3,027,814	3,518,190	4,551,265
Net	General Fund Expenditure	2,220,889	2,263,603	2,113,714
Spec	ial Fund Expenditure	806,925	1,254,587	2,437,551
	Total Expenditure	3,027,814	3,518,190	4,551,265
Special F	und Expenditure			
C00303	Administration of Local Tax Credits	205,823	375,738	416,288
C00830	Homeowner Protection Fund	0	0	750,000
E50301	Local Subdivision Participation	601,102	878,849	1,271,263
	Total	806,925	1,254,587	2,437,551

### E50C00.09 Major Information Technology Development Projects

#### **Program Description**

This program identifies defined, current Major Information Technology Development Projects in the Department of Assessments and Taxation.

Appropriation Statement	2021	2022	2023
	Actual	Appropriation	Allowance
08 Contractual Services	4,812,518	2,000,000	6,543,968
Total Operating Expenses	4,812,518	2,000,000	6,543,968
Total Expenditure	4,812,518	2,000,000	6,543,968
Special Fund Expenditure	4,812,518	2,000,000	6,543,968
Total Expenditure	4,812,518	2,000,000	6,543,968
Special Fund Expenditure			
C00304 Expedited Service	4,812,518	2,000,000	6,543,968
Total	4,812,518	2,000,000	6,543,968

#### E50C00.10 Charter Unit

#### **Program Description**

This program is the central repository of all records for business entity formation and filings (charters, limited liability companies, limited partnerships and business trusts). The program provides resident agent information for service of process on these entities and accepts service in certain instances on their behalf. It also records trade names. It is the place of filing for most financing statements under the Uniform Commercial Code.

Appropriat	tion Statement	2021 Actual	2022 Appropriation	2023 Allowance
Numb	er of Authorized Positions	65.70	62.70	60.70
Numb	er of Contractual Positions	3.50	5.00	5.00
01 Salarie	es, Wages and Fringe Benefits	3,862,219	4,393,874	4,313,628
02 Techni	ical and Special Fees	142,043	152,083	152,083
03 Comm	nunications	157,716	186,300	157,716
08 Contra	actual Services	2,036,933	1,675,664	2,406,048
09 Suppli	es and Materials	23,246	52,000	24,000
10 Equipr	ment - Replacement	0	11,000	9,000
13 Fixed (	Charges	1,502	1,502	1,436
Т	otal Operating Expenses	2,219,397	1,926,466	2,598,200
	Total Expenditure	6,223,659	6,472,423	7,063,911
Net G	eneral Fund Expenditure	92,740	81,684	335,167
Specia	al Fund Expenditure	6,130,919	6,390,739	6,728,744
	Total Expenditure	6,223,659	6,472,423	7,063,911
Special Fur	nd Expenditure			
C00304	Expedited Service	6,130,919	6,390,739	6,728,744
	Total	6,130,919	6,390,739	6,728,744

sification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
State Department of Assessments and Taxation						
E50C0001 - Office of the Director						
Accountant II	0.00	0	1.00	59,701	0.00	(
Accountant Lead	1.00	0	0.00	0	0.00	(
Accountant Supervisor 1	0.00	76,282	1.00	82,254	1.00	82,254
Admin Officer II OAG	1.00	63,964	1.00	64,605	1.00	64,605
Admin Officer III	1.00	0	0.00	0	0.00	(
Administrator II	0.00	64,929	1.00	66,155	2.00	112,29
Administrator III	2.00	84,616	1.00	85,464	1.00	85,464
Agency Budget Spec I	1.00	0	1.00	47,109	0.00	
Agency Budget Spec II	0.00	24,682	0.00	0	1.00	62,00
Agency Procurement Spec II	0.00	0	1.00	44,989	0.00	
Asst Attorney General VI	1.00	103,544	1.00	104,582	1.00	104,58
Asst Attorney General VII	1.00	119,251	1.00	120,447	1.00	120,44
Designated Admin Mgr I	0.00	31,829	0.00	0	0.00	
Designated Admin Mgr II	2.00	0	1.00	80,437	0.00	
Designated Admin Mgr Senior I	0.00	0	1.00	75,012	1.00	75,01
Dir Dept Assessmnts & Taxation	1.00	146,465	1.00	147,940	1.00	147,94
Exec Assoc I	0.00	41,874	0.00	0	1.00	42,29
Exec Assoc III	1.00	(2,434)	1.00	64,909	0.00	
Exec V	1.00	0	1.00	105,407	0.00	
Fiscal Accounts Clerk II	1.00	0	0.00	0	0.00	
Fiscal Accounts Technician II	1.00	170,294	2.00	99,979	4.00	183,00
Fiscal Accounts Technician Supv	2.00	94,856	2.00	120,924	1.00	61,03
Fiscal Services Admin II	1.00	0	0.00	0	0.00	
Fiscal Services Admin III	0.00	78,130	1.00	84,251	1.00	84,25
Fiscal Services Admin VI	1.00	0	0.00	0	0.00	
HR Director I	0.00	87,714	1.00	88,216	1.00	91,60
HR Officer I	1.00	108,814	1.00	55,970	1.00	55,97
HR Specialist	0.00	17,308	0.00	0	1.00	51,58
HR Specialist Trn	0.00	29,467	1.00	45,890	0.00	
Office Processing Clerk I	0.00	0	1.00	31,286	0.00	
Office Services Clerk Lead	1.00	0	0.00	0	0.00	
Personnel Associate I	2.00	0	0.00	0	0.00	
Personnel Associate II	0.00	75,165	1.00	50,844	2.00	88,24
Prgm Mgr III	0.00	37,462	1.00	85,882	0.00	
Prgm Mgr IV	1.00	0	0.00	0	0.00	
Prgm Mgr Senior I	0.00	89,705	1.00	90,604	1.00	90,60
Prgm Mgr Senior II	0.00	<del></del>	0.00	0	1.00	98,48
Prgm Mgr Senior IV	0.00	67,746	0.00	0	1.00	125,73
Principal Counsel	1.00	135,897	1.00	137,260	1.00	137,26
Procurement Officer I	0.00	50,977	0.00	0	1.00	51,48
Procurement Officer III	0.00	<del> </del>	1.00	80,437	1.00	80,43
Total E50C0001	25.00	1,949,759	28.00	2,120,554	28.00	2,096,60
						-
E50C0002 - Real Property Valuation						
	1.00	53,199	1.00	53,732	1.00	53,73
E50C0002 - Real Property Valuation			1.00		1.00	53,73
E50C0002 - Real Property Valuation  Admin Aide	1.00					53,73.
E50C0002 - Real Property Valuation  Admin Aide  Administrator II	1.00	0	0.00	0	0.00	53,73 71,15

### 3 Year Position Summary

ssification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Assessor Adv Real Property	2.00	149,682	3.00	154,675	3.00	154,675
Assessor I Comm Indust	12.00	370,169	13.00	638,715	14.00	761,539
Assessor I Real Property	52.00	736,878	45.00	1,856,557	35.00	1,425,491
Assessor II Comm Indust	26.00	1,756,251	26.00	1,711,892	26.00	1,652,128
Assessor II Real Property	19.00	1,136,898	20.00	876,827	26.00	1,178,905
Assessor III Real Property	55.00	3,093,849	59.00	3,111,763	62.00	3,178,05
Assessor Mgr Real Property	14.00	945,426	14.00	1,020,042	15.00	1,063,189
Assessor Supv Real Property	27.00	1,534,228	27.00	1,686,467	26.00	1,537,43
Assmnts Area Supv I	2.00	140,082	2.00	161,932	2.00	147,70
Assmnts Area Supv II	1.00	109,620	1.00	110,719	1.00	110,71
Assmnts Asst Supv Class A	5.00	413,608	5.00	400,083	5.00	396,29
Assmnts Asst Supv Class B	8.00	553,809	8.00	647,760	8.00	636,62
Assmnts Asst Supv Class C	10.00	552,050	10.00	655,970	11.00	724,86
Assmnts Office Manager A	5.00	310,757	5.00	313,871	5.00	313,87
Assmnts Office Manager Asst A	5.00	266,655	5.00	253,498	5.00	266,71
Assmnts Office Manager Asst B	7.00	321,575	8.00	362,197	8.00	359,22
Assmnts Office Manager B	8.00	367,270	8.00	449,956	8.00	426,55
Assmnts Office Manager C	11.00	545,745	11.00	563,568	11.00	546,71
Computer Info Services Spec II	1.00	60,904	1.00	61,515	1.00	61,51
Designated Admin Mgr I	0.00	0	0.00	0	1.00	62,36
Exec Assoc III	0.00	66,700	0.00	0	1.00	64,90
HR Officer I	1.00	0	1.00	53,935	1.00	53,93
OBS-Assmnts Records Supv I	3.00	47,394	1.00	47,868	1.00	47,86
OBS-Assmnts Records Supv III	4.00	<del>                                     </del>	2.00	102,726	2.00	102,72
Office Secy II	7.00	<del>                                     </del>	7.00	263,978	7.00	240,31
Office Secy III	5.00	<del>                                     </del>	5.00	181,732	5.00	181,73
Office Services Clerk	66.60	<del></del>	67.60	2,395,540	67.60	2,282,25
Office Supervisor	3.00	<del>                                     </del>	5.00	242,824	5.00	205,95
Prgm Mgr Senior II	4.00	<del></del>	4.00	460,205	4.00	407,33
Prgm Mgr Senior III	1.00	<del>                                     </del>	0.00	0	0.00	107,55
Prgm Mgr Senior IV	0.00	+	1.00	133,160	0.00	
Supv Of Assessments Class A	5.00	<del>                                     </del>	5.00	<del>                                     </del>	5.00	502,92
Supv Of Assessments Class B	8.00	<del>                                     </del>	8.00	705,369	8.00	692,76
Supv Of Assessments Class B	11.00	<del>                                     </del>	11.00	922,618	11.00	892,82
Total E50C0002	394.60	<del>                                     </del>	393.60	21,371,912	393.60	20,878,38
E50C0004 - Office of Information Technology	334.00	10,032,330	393.00	21,371,312	393.00	20,070,30
Admin Officer III	1.00	47,881	1.00	48,361	1.00	48,36
Database Specialist II	1.00	+	1.00	87,106	1.00	87,10
·		<del></del>				
Database Specialist Supervisor  IT Asst Director I	1.00	<del>                                     </del>	1.00	92,897	1.00	57,86
		<del>                                     </del>		80,437		99,10
IT Asst Director IV	1.00	+	1.00	92,329	1.00	90,60
IT Programmer Analyst II	2.00	<del>                                     </del>	2.00	120,985	2.00	120,98
IT Programmer Analyst Supervisor	1.00	<del>                                     </del>	1.00	92,897	1.00	72,53
Prgm Mgr Senior II	1.00	+	1.00	102,291	0.00	
Total E50C0004	9.00	508,307	9.00	717,303	8.00	576,55
E50C0005 - Business Property Valuation	0.00		0.00		4.00	22.11
Admin Spec I	0.00	<del>                                     </del>	0.00	40.647	1.00	33,14
Administrator I	1.00	+	1.00	49,647	1.00	47,88
Administrator II	2.00	+	3.00	211,077	2.00	131,02
Administrator III	3.00	210,791	2.00	142,305	3.00	212,90

## 3 Year Position Summary

sification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Assessor Advanced Pers Property	1.00	145,718	2.00	147,178	2.00	147,17
Assessor I Pers Property	6.00	109,916	3.00	135,923	1.00	39,76
Assessor II Pers Property	0.00	137,309	3.00	131,697	3.00	144,66
Assessor III Pers Property	10.00	469,284	7.00	445,060	9.00	540,19
Charter Specialist I	0.00	18,967	0.00	0	0.00	
Dep Dir Assmts And Tax	1.00	12,018	1.00	130,534	1.00	130,53
Exec Assoc I	1.00	0	1.00	42,294	0.00	
Exec V	0.00	95,064	0.00	0	1.00	105,40
Management Associate	1.00	61,642	1.00	62,259	1.00	62,2
Office Secy II	1.00	33,972	1.00	34,312	1.00	34,3
Office Secy III	2.00	33,646	2.00	74,548	1.00	33,9
Office Services Clerk	2.00	0	0.00	0	0.00	
Office Services Clerk Lead	1.00	80,896	2.00	81,706	2.00	81,7
Prgm Mgr I	1.00	73,196	1.00	73,929	1.00	73,9
Prgm Mgr II	1.00	76,650	1.00	77,418	1.00	77,4
Prgm Mgr III	3.00	104,686	1.00	105,735	1.00	105,7
Prgm Mgr IV	0.00	95,982	1.00	96,944	1.00	96,9
Total E50C0005	37.00	1,845,001	33.00	2,042,566	33.00	2,098,9
E50C0008 - Property Tax Credit Administrati	on .					
Admin Officer I	2.00	89,379	2.00	79,536	4.00	188,9
Admin Officer II	1.00	57,094	1.00	57,666	1.00	57,6
Admin Spec I	3.00	107,406	3.00	99,444	1.00	33,1
Admin Spec II	0.00	67,897	0.00	0	4.00	163,8
Admin Spec III	4.00	171,024	4.00	190,288	7.00	340,5
Administrator II	1.00	66,756	1.00	67,425	1.00	67,4
Administrator III	0.00	67,284	1.00	54,279	1.00	67,9
Assessor I Pers Property	0.00	0	2.00	79,536	0.00	
OBS-Assmnts Records Supv III	1.00	44,431	1.00	53,280	0.00	
Office Clerk II	2.00	61,578	2.00	73,842	0.00	
Office Processing Clerk II	2.00	41,785	2.00	62,572	0.00	
Office Secy I	1.00	66,562	1.00	32,308	14.00	470,6
Office Secy II	1.00	0	1.00	38,839	0.00	
Office Secy III	0.00	21,767	0.00	0	1.00	32,8
Office Services Clerk	16.00	494,154	18.00	624,106	11.00	374,1
Office Supervisor	3.00	88,232	3.00	143,747	0.00	
Prgm Mgr I	0.00	63,578	0.00	0	1.00	57,8
Prgm Mgr II	1.00	0	1.00	80,437	0.00	
Prgm Mgr III	1.00	81,741	1.00	98,021	0.00	
Prgm Mgr IV	0.00	16,332	0.00	0	1.00	104,5
Total E50C0008	39.00	1,607,000	44.00	1,835,326	47.00	1,959,6
E50C0010 - Charter Unit	<b>!</b>		L			
Accountant II	1.00	0	0.00	0	0.00	
Admin Aide	2.00	91,078	2.00	91,991	2.00	91,9
Admin Officer II	1.00	41,867	1.00	57,666	1.00	52,5
Admin Spec I	0.00	0	0.00	0	1.00	41,7
Admin Spec II	4.00	138,429	4.00	176,346	3.00	124,9
Admin Spec III	1.00	42,222	1.00	46,366	1.00	37,4
Administrator II	1.00	54,285	1.00	54,830	1.00	54,8
Administrator III	1.00	38,551	1.00	77,665	1.00	54,2
Administrator III	1.00	30,331	1.00	11,003	1.00	54,2

## 3 Year Position Summary

assification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Charter Specialist I	4.00	100,927	4.00	185,884	6.00	278,826
Charter Specialist II	0.00	116,940	3.00	161,805	0.00	(
Charter Specialist III	3.00	217,823	3.00	181,217	4.00	242,540
Fiscal Accounts Technician II	1.00	0	1.00	44,268	0.00	(
Fiscal Accounts Technician Supv	0.00	17,381	0.00	0	1.00	59,890
Office Clerk II	1.00	25,383	1.00	31,286	0.00	(
Office Processing Clerk I	0.00	29,390	0.00	0	1.00	31,286
Office Secy II	0.70	47,785	0.70	33,785	0.70	33,78
Office Secy III	3.00	104,097	3.00	111,686	3.00	98,460
Office Services Clerk	30.00	703,114	26.00	928,725	22.00	777,728
Office Services Clerk Lead	1.00	42,076	1.00	42,498	1.00	42,49
Office Supervisor	5.00	197,211	5.00	230,856	5.00	214,71
Paralegal I	0.00	0	0.00	0	1.00	32,82
Prgm Mgr II	1.00	90,980	1.00	91,892	2.00	130,82
Prgm Mgr III	2.00	167,977	2.00	173,408	1.00	79,54
Prgm Mgr IV	0.00	0	0.00	0	1.00	91,60
Services Specialist	1.00	46,924	1.00	47,394	1.00	47,394
Services Supervisor I	1.00	46,046	1.00	46,507	1.00	46,50
Total E50C0010	65.70	2,360,486	62.70	2,816,075	60.70	2,666,176
tal E50 State Department of Assessments and Taxation	570.30	27,103,509	570.30	30,903,736	570.30	30,276,356