## State Department of Assessments and Taxation

## MISSION

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value, certifying property values to local governments, and offering programs of property tax relief and business services in a manner that is courteous and convenient.

## VISION

A State in which the public has confidence that assessments uniformly reflect current market values and that provides convenient access to services through modern technology.

## KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Administer a property valuation system that annually attains recognized standards of uniformity and assessment levels statewide.
Obj. 1.1 Annually maintain average level of assessments for taxable properties between 90 to 110 percent of market value.
Obj. 1.2 Process personal property tax returns accurately and promptly.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Taxable parcels | $2,240,035$ | $2,249,568$ | $2,258,531$ | $2,261,947$ | $2,270,720$ | $2,270,683$ | $2,271,000$ |
| Assessable base (billions) | $\$ 726.5$ | $\$ 743.9$ | $\$ 767.7$ | $\$ 791.8$ | $\$ 817.2$ | $\$ 834.9$ | $\$ 850.0$ |
| Residential assessment/sales ratio (median) | 95.0 | 95.0 | 95.0 | 94.6 | 94.1 | 95.0 | 95.0 |
| Total number of personal property returns received | 330,706 | 354,855 | 348,018 | 368,375 | 381,897 | 348,957 | 348,957 |
| Total number of returns assessed | 123,825 | 121,305 | 123,546 | 105,642 | 103,404 | 226,165 | 226,165 |
| Local assessable base (millions) | $\$ 12,869$ | $\$ 12,869$ | $\$ 13,100$ | $\$ 13,300$ | $\$ 13,495$ | $\$ 13,486$ | $\$ 13,486$ |
| Percentage of personal property returns assessed by Oct. 31 | $97.8 \%$ | $97.8 \%$ | $84.0 \%$ | $77.0 \%$ | $59.7 \%$ | $79.5 \%$ | $79.5 \%$ |
| Amount of local assessable base assessed by Oct. 31 (millions) | $\$ 10,275$ | $\$ 11,464$ | $\$ 9,685$ | $\$ 8,667$ | $\$ 8,051$ | $\$ 10,704$ | $\$ 10,704$ |

Goal 2. To maintain public and local government confidence in the administration and accuracy of the assessment process.
Obj. 2.1 Display updated property ownership records within 30 days of receipt of deed recordation.
Obj. 2.2 To assess all railroad and utility property in an accurate and timely manner.
Obj. 2.3 To accurately administer the Franchise Tax laws.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| 2023 Est. |  |  |  |  |  |  |
| Number of real property transfers | 169,866 | 194,115 | 183,476 | 173,604 | 203,831 | 190,000 |
| Average number of days | 25 | 25 | 25 | 25 | 25 | 25 |
| Assessable railroad and utility base (millions) | $\$ 11,520$ | $\$ 12,052$ | $\$ 11,951$ | $\$ 12,350$ | $\$ 13,035$ | $\$ 13,080$ |
| Estimated local railroad and utility revenue (thousands) | $\$ 286,856$ | $\$ 302,518$ | $\$ 299,976$ | $\$ 311,225$ | $\$ 328,492$ | $\$ 329,627$ |
| Franchise tax law revenue from gross tax receipts (millions) | $\$ 329,627$ |  |  |  |  |  |
| Total interest/penalties levied from Franchise Tax law | $\$ 138$ | $\$ 145$ | $\$ 146$ | $\$ 138$ | $\$ 144$ | $\$ 146$ |

## State Department of Assessments and Taxation

Goal 3. Increase capital investment and new businesses locating in designated areas of the State through use of property tax incentives.
Obj. 3.1 To accurately reimburse local governments for one-half of the Enterprise Zone Tax Credits granted in previous year.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Enterprise zone participants | 640 | 577 | 580 | 526 | 559 | 618 | 630 |
| Amount of reimbursement to local governments (thousands) | $\$ 19,930$ | $\$ 26,440$ | $\$ 24,790$ | $\$ 23,902$ | $\$ 26,802$ | $\$ 25,308$ | $\$ 27,000$ |
| Total capital investment (millions) | $\$ 1,312$ | $\$ 3,165$ | $\$ 3,686$ | $\$ 3,843$ | $\$ 4,147$ | $\$ 4,264$ | $\$ 4,300$ |

Goal 4. To provide property tax relief for low and fixed income renters and homeowners.
Obj. 4.1 Increase participation in both the Homeowner's Tax Credit and Renter's Tax Credit programs.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Number of Homeowners' applications | 61,540 | 67,587 | 66,635 | 61,300 | 67,214 | 65,000 | 65,000 |
| Average number of days to process Homeowners' application | $\mathrm{N} / \mathrm{A}$ | $60-90$ | $60-90$ | $60-90$ | 121 | 120 | 90 |
| Homeowners' applications eligible | 45,964 | 46,682 | 45,822 | 43,566 | 42,074 | 40,000 | 38,000 |
| Total Homeowners' credits (millions) | $\$ 54.1$ | $\$ 61.7$ | $\$ 65.4$ | $\$ 60.0$ | $\$ 61.0$ | $\$ 64.0$ | $\$ 64.7$ |
| Average Homeowners' Credit | $\$ 1,301$ | $\$ 1,322$ | $\$ 1,347$ | $\$ 1,383$ | $\$ 1,449$ | $\$ 1,500$ | $\$ 1,550$ |
| Number of Renters' applications | 11,720 | 12,013 | 12,199 | 10,951 | 11,216 | 12,000 | 13,000 |
| Average number of days to process Renters' application | $\mathrm{N} / \mathrm{A}$ | 90 | 90 | $60-90$ | 94 | 90 | 60 |
| Renters' applications eligible | 8,374 | 8,904 | 7,159 | 8,239 | 7,518 | 8,000 | 8,500 |
| Total Renters' credits (millions) | $\$ 3.1$ | $\$ 3.6$ | $\$ 4.4$ | $\$ 4.5$ | $\$ 3.4$ | $\$ 4.4$ | $\$ 4.0$ |
| Average Renters' Credit | $\$ 344$ | $\$ 403$ | $\$ 420$ | $\$ 428$ | $\$ 446$ | $\$ 460$ | $\$ 480$ |

Goal 5. To facilitate and foster business expansion in the State by providing corporate entity formation, commercial transaction, and document filing systems. Obj. 5.1 To maximize electronic filing by the public.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Total number of new business registrations | 75,649 | 82,231 | 78,951 | 73,095 | 114,959 | 94,266 | 96,152 |
| Percentage of new business registrations filed online | $56.0 \%$ | $62.6 \%$ | $68.4 \%$ | $73.0 \%$ | $94.0 \%$ | $91.7 \%$ | $92.6 \%$ |
| Total Good Standing Certificates | 60,752 | 64,969 | 61,606 | 64,064 | 71,445 | 67,873 | 69,909 |
| Percentage of Good Standing Certificates issued via web | $69.9 \%$ | $69.7 \%$ | $73.6 \%$ | $81.7 \%$ | $98.1 \%$ | $95.0 \%$ | $95.0 \%$ |

## State Department of Assessments and Taxation

Obj. 5.2 Decrease the processing time for both expedited and non-expedited business filings.

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total number of non-expedited (paper) business filings | 49,785 | 52,977 | 52,792 | 35,731 | 22,431 | 25,796 | 29,665 |
| Percentage of non-expedited (paper) filings processed within 30 | 72.3\% | 62.1\% | 50.0\% | 41.0\% | 33.0\% | 36.0\% | 39.0\% |
| Average number of days to process non-expedited business filings | 28 | 23 | 32 | 36 | 49 | 43 | 37 |
| Total number of expedited business filings | 150,989 | 169,966 | 168,362 | 175,332 | 270,540 | 221,843 | 226,280 |
| Average number of days to process expedited business filings filed online | 2 | 1 | 1 | 2 | 7 | 5 | 4 |
| Average number of days to process expedited business filings received via mail | 8 | 4 | 4 | 6 | 7 | 6 | 5 |

Goal 6. To provide outstanding customer service and convenient mechanisms for providing feedback.
Obj. 6.1 Provide mechanisms for customers to leave feedback that are convenient and accessible
Obj. 6.2 Annually receive high levels of satisfied customer service feedback and low levels of dissatisfied responses, greater than 85 percent and less than 10 percent

| Performance Measures | 2017 Act. | 2018 Act. | 2019 Act. | 2020 Act. | 2021 Act. | 2022 Est. | 2023 Est. |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Total number of customer experience feedback forms received | 748 | 1,367 | 2,173 | 1,195 | 584 | 950 | 1,150 |
| Percentage of respondents that were "satisfied" | $93.8 \%$ | $87.5 \%$ | $94.1 \%$ | $99.3 \%$ | $83.5 \%$ | $95.0 \%$ | $95.0 \%$ |
| Percentage of respondents that were "dissatisfied" | $6.2 \%$ | $12.5 \%$ | $5.9 \%$ | $0.7 \%$ | $16.5 \%$ | $5.0 \%$ | $5.0 \%$ |

## NOTES

2021 data is estimated

## State Department of Assessments and Taxation

## Summary of State Department of Assessments and Taxation

|  | $2021$ <br> Actual | 2022 Appropriation | $2023$ <br> Allowance |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 570.30 | 570.30 | 570.30 |
| Number of Contractual Positions | 12.55 | 12.20 | 14.20 |
| Salaries, Wages and Fringe Benefits | 44,499,790 | 45,148,562 | 47,195,757 |
| Technical and Special Fees | 482,009 | 396,246 | 566,169 |
| Operating Expenses | 96,981,783 | 104,479,246 | 113,911,394 |
| Net General Fund Expenditure | 109,340,443 | 119,827,179 | 124,295,741 |
| Special Fund Expenditure | 32,623,139 | 30,196,875 | 37,377,579 |
| Total Expenditure | 141,963,582 | 150,024,054 | 161,673,320 |

## State Department of Assessments and Taxation

## E50C00.01 Office of the Director

## Program Description

This program is responsible for providing administrative and related support services to all other programs. It includes Personnel, Assistant Attorney General, Accounting, Procurement, and the Director's staff.

| Appropriation Statement | $\begin{array}{r} 2021 \\ \text { Actual } \end{array}$ | Appropriation $\begin{array}{r}2022\end{array}$ | $2023$ <br> Allowance |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 25.00 | 28.00 | 28.00 |
| Number of Contractual Positions | 2.00 | 0.00 | 1.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,777,250 | 3,126,541 | 3,103,904 |
| 02 Technical and Special Fees | 77,937 | 7,878 | 56,795 |
| 03 Communications | 19,988 | 11,232 | 8,482 |
| 04 Travel | 6,586 | 25,035 | 11,935 |
| 07 Motor Vehicle Operation and Maintenance | 3,154 | 5,768 | 5,060 |
| 08 Contractual Services | 904,201 | 952,701 | 1,327,573 |
| 09 Supplies and Materials | 21,354 | 12,600 | 18,000 |
| 10 Equipment - Replacement | 302 | 36,737 | 20,500 |
| 12 Grants, Subsidies, and Contributions | 10,719 | 0 | 0 |
| 13 Fixed Charges | 25,475 | 35,119 | 25,023 |
| Total Operating Expenses | 991,779 | 1,079,192 | 1,416,573 |
| Total Expenditure | 3,846,966 | 4,213,611 | 4,577,272 |
| Net General Fund Expenditure | 3,619,558 | 3,719,371 | 4,348,408 |
| Special Fund Expenditure | 227,408 | 494,240 | 228,864 |
| Total Expenditure | $\underline{ }$ | 4,213,611 | 4,577,272 |
| Special Fund Expenditure |  |  |  |
| C00304 Expedited Service | 227,408 | 494,240 | 228,864 |
| Total | 227,408 | 494,240 | 228,864 |

## State Department of Assessments and Taxation

## E50C00.02 Real Property Valuation

## Program Description

The Real Property Valuation Program administers the tax laws covering the assessment of real property. The Department performs assessments on one-third of all Real Property in the State every year and certifies to local taxing authorities the assessment of each property.

| Appropriation Statement | $\begin{array}{r} 2021 \\ \text { Actual } \end{array}$ | $2022$ <br> Appropriation | $2023$ <br> Allowance |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 394.60 | 393.60 | 393.60 |
| Number of Contractual Positions | 4.00 | 1.50 | 1.50 |
| 01 Salaries, Wages and Fringe Benefits | 31,429,118 | 30,911,930 | 32,291,926 |
| 02 Technical and Special Fees | 173,535 | 60,374 | 125,810 |
| 03 Communications | 512,081 | 474,484 | 673,729 |
| 04 Travel | 71,703 | 187,830 | 188,780 |
| 06 Fuel and Utilities | 57,628 | 29,000 | 59,286 |
| 07 Motor Vehicle Operation and Maintenance | 74,356 | 79,620 | 93,372 |
| 08 Contractual Services | 761,510 | 451,944 | 728,954 |
| 09 Supplies and Materials | 67,681 | 41,799 | 69,656 |
| 10 Equipment - Replacement | 33,924 | 6,000 | 39,424 |
| 11 Equipment - Additional | 540 | 0 | 0 |
| 12 Grants, Subsidies, and Contributions | 21,022 | 0 | 0 |
| 13 Fixed Charges | 1,840,954 | 1,931,689 | 1,961,553 |
| Total Operating Expenses | 3,441,399 | 3,202,366 | 3,814,754 |
| Total Expenditure | 35,044,052 | 34,174,670 | 36,232,490 |
| Net General Fund Expenditure | 17,697,678 | 17,086,329 | 18,116,245 |
| Special Fund Expenditure | 17,346,374 | 17,088,341 | 18,116,245 |
| Total Expenditure | $\underline{35,044,052}$ | $\underline{34,174,670}$ | 36,232,490 |
| Special Fund Expenditure |  |  |  |
| E50303 Local County Cost Reimbursement | 17,346,374 | 17,088,341 | 18,116,245 |
| Total | 17,346,374 | 17,088,341 | 18,116,245 |

## State Department of Assessments and Taxation

## E50C00.04 Office of Information Technology

## Program Description

The Office of Information Technology is responsible for the overall management and direction of the Department's information technology efforts. The program provides technology support for the Department's programs at 25 locations throughout the State. The program also works with and advises local tax collectors in providing assessment certifications and related data.

| Appropriation Statement | $\begin{array}{r} 2021 \\ \text { Actual } \end{array}$ | Appropriation | $2023$ <br> Allowance |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 9.00 | 9.00 | 8.00 |
| Number of Contractual Positions | 0.90 | 0.00 | 1.00 |
| 01 Salaries, Wages and Fringe Benefits | 800,854 | 989,613 | 839,136 |
| 02 Technical and Special Fees | 25,705 | 0 | 55,570 |
| 03 Communications | 33,797 | 3,220 | 31,999 |
| 07 Motor Vehicle Operation and Maintenance | 0 | 334 | 0 |
| 08 Contractual Services | 2,661,205 | 1,952,703 | 2,320,939 |
| 09 Supplies and Materials | 5,913 | 8,076 | 7,514 |
| 10 Equipment - Replacement | 86,744 | 5,034 | 2,034 |
| 11 Equipment - Additional | 1,094 | 0 | 0 |
| 13 Fixed Charges | 2,796 | 1,546 | 2,674 |
| Total Operating Expenses | 2,791,549 | 1,970,913 | 2,365,160 |
| Total Expenditure | 3,618,108 | 2,960,526 | $\xrightarrow{3,259,866}$ |
| Net General Fund Expenditure | 1,866,383 | 1,480,267 | 1,629,933 |
| Special Fund Expenditure | 1,751,725 | 1,480,259 | 1,629,933 |
| Total Expenditure | 3,618,108 | 2,960,526 | 3,259,866 |
| Special Fund Expenditure |  |  |  |
| E50303 Local County Cost Reimbursement | 1,751,725 | 1,480,259 | 1,629,933 |
| Total | 1,751,725 | 1,480,259 | 1,629,933 |

## State Department of Assessments and Taxation

## E50C00.05 Business Property Valuation

## Program Description

The Business Property Valuation Program administers the tax laws covering the assessment of personal property, utility companies subject to property tax, utility companies subject to the franchise tax, and property tax incentives for qualifying businesses.
$\left.\begin{array}{llrl}\text { Appropriation Statement } & \begin{array}{r}\mathbf{2 0 2 1} \\ \text { Actual }\end{array} & \begin{array}{r}\mathbf{2 0 2 2} \\ \text { Appropriation }\end{array} \\ \text { Number of Authorized Positions } \\ \text { Number of Contractual Positions } \\ \text { Allowance }\end{array}\right)$

## State Department of Assessments and Taxation

## E50C00.06 Tax Credit Payments

## Program Description

This program contains payments of property tax credits for three programs: the Homeowners' Tax Credit, the Renters' Tax Credit, and the property tax credits for urban enterprise zones. Performance measures related to these programs are contained in the programs that administer the credits: the Property Tax Credit (E50C00.08) for the Homeowners' and Renters' credits and the Business Property Valuation (E50C00.05) for the Enterprise Zone credit.


E50C00.06 Tax Credit Payments

| FY 2020 <br> Actual | FY 2021 <br> Actual | FY 2022 <br> Estimated | FY 2023 <br> Estimated |
| ---: | ---: | ---: | ---: |
|  |  |  |  |
|  |  |  |  |
| $60,045,767$ | $55,221,113$ | $64,000,000$ | $64,660,000$ |
| $4,426,840$ | $3,152,635$ | $4,400,000$ | $4,400,000$ |
| $23,902,420$ | $23,784,205$ | $25,307,757$ | $27,000,000$ |

Homeowners' Tax Credits
Renters' Tax Credits
Urban Enterprise Zone Credits

Urban Enterprise Zone Credits

| Subdivision | FY 2022 <br> Businesses Participating In FY 22 | State Tax Credit In FY 22 | FY 2023 <br> Businesses Participating In FY 23 | State Tax <br> Credit <br> In FY 23 |
| :---: | :---: | :---: | :---: | :---: |
| Allegany County | 11 | 75,843 | 10 | 55,508 |
| Baltimore City | 219 | 17,789,266 | 239 | 17,052,462 |
| Baltimore County | 24 | 2,329,062 | 24 | 2,544,575 |
| Caroline County | 1 | - | 2 | - |
| Cecil County | 14 | 1,489,854 | 14 | 1,950,645 |
| Dorchester County | 3 | 662 | 1 | - |
| Frederick County | 3 | 6,571 | 4 | 25,797 |
| Garrett County | 6 | 44,653 | 5 | 40,098 |
| Harford County | 50 | 1,366,852 | 51 | 1,982,841 |
| Kent County | 5 | 96,443 | 7 | 147,926 |
| Montgomery County | 12 | 414,197 | 12 | 330,898 |
| Prince George's County | 98 | 1,054,430 | 96 | 1,641,652 |
| Queen Anne's County | 31 | 45,148 | 42 | 57,264 |
| St. Mary's County | 3 | 15,660 | 1 | 7,254 |
| Somerset County | 8 | 5,341 | 9 | 8,795 |
| Talbot County | 1 | 1,419 | 21 | 1,952 |
| Washington County | 29 | 388,275 | 29 | 940,095 |
| Wicomico County | 39 | 174,049 | 44 | 201,250 |
| Worcester County | 6 | 10,032 | 6 | 10,987 |
| Total | 563 | 25,307,757 | 617 | 27,000,000 |

## State Department of Assessments and Taxation

## E50C00.08 Property Tax Credit Administration

## Program Description

This program administers the Homeowners' and Renters' Tax Credits, along with the Homestead Property Tax Credit that limits increases in taxable assessments. In addition, this program houses the State's Tax Sale Ombudsman's Office, which assists homeowners in navigating the tax sale process.

| Appropriation Statement | $2021$ <br> Actual | $2022$ <br> Appropriation | $2023$ <br> Allowance |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 39.00 | 44.00 | 47.00 |
| Number of Contractual Positions | 0.75 | 5.00 | 5.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,681,420 | 2,931,870 | 3,501,431 |
| 02 Technical and Special Fees | 17,136 | 121,911 | 121,911 |
| 03 Communications | 168,980 | 125,523 | 188,972 |
| 04 Travel | 87 | 5,600 | 200 |
| 08 Contractual Services | 146,619 | 321,514 | 371,192 |
| 09 Supplies and Materials | 9,675 | 6,500 | 12,676 |
| 10 Equipment - Replacement | 0 | 2,125 | 125 |
| 11 Equipment - Additional | 0 | 3,000 | 0 |
| 12 Grants, Subsidies, and Contributions | 0 | 0 | 350,867 |
| 13 Fixed Charges | 3,897 | 147 | 3,891 |
| Total Operating Expenses | 329,258 | 464,409 | 927,923 |
| Total Expenditure | 3,027,814 | 3,518,190 | 4,551,265 |
| Net General Fund Expenditure | 2,220,889 | 2,263,603 | 2,113,714 |
| Special Fund Expenditure | 806,925 | 1,254,587 | 2,437,551 |
| Total Expenditure | 3,027,814 | 3,518,190 | 4,551,265 |
| Special Fund Expenditure |  |  |  |
| C00303 Administration of Local Tax Credits | 205,823 | 375,738 | 416,288 |
| C00830 Homeowner Protection Fund | 0 | 0 | 750,000 |
| E50301 Local Subdivision Participation | 601,102 | 878,849 | 1,271,263 |
| Total | 806,925 | 1,254,587 | 2,437,551 |

## State Department of Assessments and Taxation

E50C00.09 Major Information Technology Development Projects

## Program Description

This program identifies defined, current Major Information Technology Development Projects in the Department of Assessments and Taxation.

| Appropriation Statement | 2021 Actual | $2022$ <br> Appropriation | $\begin{array}{r} 2023 \\ \text { Allowance } \end{array}$ |
| :---: | :---: | :---: | :---: |
| 08 Contractual Services | 4,812,518 | 2,000,000 | 6,543,968 |
| Total Operating Expenses | 4,812,518 | 2,000,000 | 6,543,968 |
| Total Expenditure | 4,812,518 | 2,000,000 | 6,543,968 |
| Special Fund Expenditure | 4,812,518 | 2,000,000 | 6,543,968 |
| Total Expenditure | 4,812,518 | 2,000,000 | 6,543,968 |
| Special Fund Expenditure |  |  |  |
| C00304 Expedited Service | 4,812,518 | 2,000,000 | 6,543,968 |
| Total | 4,812,518 | 2,000,000 | 6,543,968 |

## State Department of Assessments and Taxation

## E50C00.10 Charter Unit

## Program Description

This program is the central repository of all records for business entity formation and filings (charters, limited liability companies, limited partnerships and business trusts). The program provides resident agent information for service of process on these entities and accepts service in certain instances on their behalf. It also records trade names. It is the place of filing for most financing statements under the Uniform Commercial Code.

| Appropriation Statement | 2021 <br> Actual | $2022$ <br> Appropriation | $\begin{array}{r} 2023 \\ \text { Allowance } \end{array}$ |
| :---: | :---: | :---: | :---: |
| Number of Authorized Positions | 65.70 | 62.70 | 60.70 |
| Number of Contractual Positions | 3.50 | 5.00 | 5.00 |
| 01 Salaries, Wages and Fringe Benefits | 3,862,219 | 4,393,874 | 4,313,628 |
| 02 Technical and Special Fees | 142,043 | 152,083 | 152,083 |
| 03 Communications | 157,716 | 186,300 | 157,716 |
| 08 Contractual Services | 2,036,933 | 1,675,664 | 2,406,048 |
| 09 Supplies and Materials | 23,246 | 52,000 | 24,000 |
| 10 Equipment - Replacement | 0 | 11,000 | 9,000 |
| 13 Fixed Charges | 1,502 | 1,502 | 1,436 |
| Total Operating Expenses | 2,219,397 | 1,926,466 | 2,598,200 |
| Total Expenditure | 6,223,659 | 6,472,423 | 7,063,911 |
| Net General Fund Expenditure | 92,740 | 81,684 | 335,167 |
| Special Fund Expenditure | 6,130,919 | 6,390,739 | 6,728,744 |
| Total Expenditure | 6,223,659 | 6,472,423 | 7,063,911 |
| Special Fund Expenditure |  |  |  |
| C00304 Expedited Service | 6,130,919 | 6,390,739 | 6,728,744 |
| Total | 6,130,919 | 6,390,739 | 6,728,744 |

3 Year Position Summary

| Classification Title | FY 2021 | FY 2021 | FY 2022 | FY 2022 | FY 2023 | FY 2023 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Positions | Expenditures | Positions | Appropriation | Positions | Allowance |

E50 - State Department of Assessments and Taxation E50C0001-Office of the Director

Accountant II
Accountant Lead
Accountant Supervisor I
Admin Officer II OAG
Admin Officer III
Administrator II
Administrator III
Agency Budget Spec I
Agency Budget Spec II
Agency Procurement Spec II
Asst Attorney General VI
Asst Attorney General VII
Designated Admin Mgr I
Designated Admin Mgr II
Designated Admin Mgr Senior I
Dir Dept Assessmnts \& Taxation
Exec Assoc
Exec Assoc III
Exec V
Fiscal Accounts Clerk II
Fiscal Accounts Technician II
Fiscal Accounts Technician Supv
Fiscal Services Admin II
Fiscal Services Admin III
Fiscal Services Admin VI
HR Director I
HR Officer I
HR Specialist
HR Specialist Trn
Office Processing Clerk I
Office Services Clerk Lead
Personnel Associate I
Personnel Associate II
Prgm Mgr III
Prgm Mgr IV
Prgm Mgr Senior I
Prgm Mgr Senior II
Prgm Mgr Senior IV
Principal Counsel

| Procurement Officer I | 0.00 | 50,977 |
| :--- | ---: | ---: |
| Procurement Officer III | 0.00 | 79,638 |
| Total E50C0001 | $\mathbf{2 5 . 0 0}$ | $\mathbf{1 , 9 4 9 , 7 5 9}$ |

E50C0002 - Real Property Valuation
Admin Aide
Administrator II
Administrator III
Administrator IV
Assessor Adv Comm Indust

| 1.00 | 53,199 |
| ---: | ---: |
| 1.00 | 0 |
| 2.00 | 0 |
| 0.00 | 70,452 |
| 2.00 | 147,517 |


| 1.00 | 53,732 |
| ---: | ---: |
| 0.00 | 0 |
| 2.00 | 127,377 |
| 0.00 | 0 |
| 2.00 | 155,597 |


| 1.00 | 53,732 |
| ---: | ---: |
| 0.00 | 0 |
| 0.00 | 0 |
| 1.00 | 71,158 |
| 1.00 | 73,343 |

3 Year Position Summary

| Classification Title | FY 2021 <br> Positions | FY 2021 <br> Expenditures | FY 2022 <br> Positions | FY 2022 <br> Appropriation | FY 2023 <br> Positions | FY 2023 <br> Allowance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Assessor Adv Real Property | 2.00 | 149,682 | 3.00 | 154,675 | 3.00 | 154,675 |
| Assessor I Comm Indust | 12.00 | 370,169 | 13.00 | 638,715 | 14.00 | 761,539 |
| Assessor I Real Property | 52.00 | 736,878 | 45.00 | 1,856,557 | 35.00 | 1,425,491 |
| Assessor II Comm Indust | 26.00 | 1,756,251 | 26.00 | 1,711,892 | 26.00 | 1,652,128 |
| Assessor II Real Property | 19.00 | 1,136,898 | 20.00 | 876,827 | 26.00 | 1,178,905 |
| Assessor III Real Property | 55.00 | 3,093,849 | 59.00 | 3,111,763 | 62.00 | 3,178,054 |
| Assessor Mgr Real Property | 14.00 | 945,426 | 14.00 | 1,020,042 | 15.00 | 1,063,189 |
| Assessor Supv Real Property | 27.00 | 1,534,228 | 27.00 | 1,686,467 | 26.00 | 1,537,430 |
| Assmnts Area Supv I | 2.00 | 140,082 | 2.00 | 161,932 | 2.00 | 147,709 |
| Assmnts Area Supv II | 1.00 | 109,620 | 1.00 | 110,719 | 1.00 | 110,719 |
| Assmnts Asst Supv Class A | 5.00 | 413,608 | 5.00 | 400,083 | 5.00 | 396,295 |
| Assmnts Asst Supv Class B | 8.00 | 553,809 | 8.00 | 647,760 | 8.00 | 636,624 |
| Assmnts Asst Supv Class C | 10.00 | 552,050 | 10.00 | 655,970 | 11.00 | 724,868 |
| Assmnts Office Manager A | 5.00 | 310,757 | 5.00 | 313,871 | 5.00 | 313,871 |
| Assmnts Office Manager Asst A | 5.00 | 266,655 | 5.00 | 253,498 | 5.00 | 266,718 |
| Assmnts Office Manager Asst B | 7.00 | 321,575 | 8.00 | 362,197 | 8.00 | 359,228 |
| Assmnts Office Manager B | 8.00 | 367,270 | 8.00 | 449,956 | 8.00 | 426,553 |
| Assmnts Office Manager C | 11.00 | 545,745 | 11.00 | 563,568 | 11.00 | 546,711 |
| Computer Info Services Spec II | 1.00 | 60,904 | 1.00 | 61,515 | 1.00 | 61,515 |
| Designated Admin Mgr I | 0.00 | 0 | 0.00 | 0 | 1.00 | 62,368 |
| Exec Assoc III | 0.00 | 66,700 | 0.00 | 0 | 1.00 | 64,909 |
| HR Officer I | 1.00 | 0 | 1.00 | 53,935 | 1.00 | 53,935 |
| OBS-Assmnts Records Supv I | 3.00 | 47,394 | 1.00 | 47,868 | 1.00 | 47,868 |
| OBS-Assmnts Records Supv III | 4.00 | 101,706 | 2.00 | 102,726 | 2.00 | 102,726 |
| Office Secy II | 7.00 | 230,988 | 7.00 | 263,978 | 7.00 | 240,317 |
| Office Secy III | 5.00 | 146,014 | 5.00 | 181,732 | 5.00 | 181,732 |
| Office Services Clerk | 66.60 | 2,056,281 | 67.60 | 2,395,540 | 67.60 | 2,282,254 |
| Office Supervisor | 3.00 | 178,037 | 5.00 | 242,824 | 5.00 | 205,958 |
| Prgm Mgr Senior II | 4.00 | 339,945 | 4.00 | 460,205 | 4.00 | 407,338 |
| Prgm Mgr Senior III | 1.00 | 0 | 0.00 | 0 | 0.00 | 0 |
| Prgm Mgr Senior IV | 0.00 | 54,580 | 1.00 | 133,160 | 0.00 | 0 |
| Supv Of Assessments Class A | 5.00 | 434,068 | 5.00 | 487,244 | 5.00 | 502,925 |
| Supv Of Assessments Class B | 8.00 | 685,893 | 8.00 | 705,369 | 8.00 | 692,769 |
| Supv Of Assessments Class C | 11.00 | 854,726 | 11.00 | 922,618 | 11.00 | 892,829 |
| Total E50C0002 | 394.60 | 18,832,956 | 393.60 | 21,371,912 | 393.60 | 20,878,383 |
| E50C0004 - Office of Information Technology |  |  |  |  |  |  |
| Admin Officer III | 1.00 | 47,881 | 1.00 | 48,361 | 1.00 | 48,361 |
| Database Specialist II | 1.00 | 86,242 | 1.00 | 87,106 | 1.00 | 87,106 |
| Database Specialist Supervisor | 1.00 | 56,088 | 1.00 | 92,897 | 1.00 | 57,862 |
| IT Asst Director I | 1.00 | 63,744 | 1.00 | 80,437 | 1.00 | 99,103 |
| IT Asst Director IV | 1.00 | 88,372 | 1.00 | 92,329 | 1.00 | 90,604 |
| IT Programmer Analyst II | 2.00 | 119,784 | 2.00 | 120,985 | 2.00 | 120,985 |
| IT Programmer Analyst Supervisor | 1.00 | 46,196 | 1.00 | 92,897 | 1.00 | 72,531 |
| Prgm Mgr Senior II | 1.00 | 0 | 1.00 | 102,291 | 0.00 | 0 |
| Total E50C0004 | 9.00 | 508,307 | 9.00 | 717,303 | 8.00 | 576,552 |
| E50C0005 - Business Property Valuation |  |  |  |  |  |  |
| Admin Spec I | 0.00 | 0 | 0.00 | 0 | 1.00 | 33,148 |
| Administrator I | 1.00 | 0 | 1.00 | 49,647 | 1.00 | 47,881 |
| Administrator II | 2.00 | 85,264 | 3.00 | 211,077 | 2.00 | 131,024 |
| Administrator III | 3.00 | 210,791 | 2.00 | 142,305 | 3.00 | 212,905 |

3 Year Position Summary

| Classification Title | FY 2021 <br> Positions | FY 2021 <br> Expenditures | FY 2022 <br> Positions | FY 2022 <br> Appropriation | FY 2023 <br> Positions | FY 2023 <br> Allowance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Assessor Advanced Pers Property | 1.00 | 145,718 | 2.00 | 147,178 | 2.00 | 147,178 |
| Assessor I Pers Property | 6.00 | 109,916 | 3.00 | 135,923 | 1.00 | 39,768 |
| Assessor II Pers Property | 0.00 | 137,309 | 3.00 | 131,697 | 3.00 | 144,660 |
| Assessor III Pers Property | 10.00 | 469,284 | 7.00 | 445,060 | 9.00 | 540,194 |
| Charter Specialist I | 0.00 | 18,967 | 0.00 | 0 | 0.00 | 0 |
| Dep Dir Assmts And Tax | 1.00 | 12,018 | 1.00 | 130,534 | 1.00 | 130,534 |
| Exec Assoc I | 1.00 | 0 | 1.00 | 42,294 | 0.00 | 0 |
| Exec V | 0.00 | 95,064 | 0.00 | 0 | 1.00 | 105,407 |
| Management Associate | 1.00 | 61,642 | 1.00 | 62,259 | 1.00 | 62,259 |
| Office Secy II | 1.00 | 33,972 | 1.00 | 34,312 | 1.00 | 34,312 |
| Office Secy III | 2.00 | 33,646 | 2.00 | 74,548 | 1.00 | 33,984 |
| Office Services Clerk | 2.00 | 0 | 0.00 | 0 | 0.00 | 0 |
| Office Services Clerk Lead | 1.00 | 80,896 | 2.00 | 81,706 | 2.00 | 81,706 |
| Prgm Mgr I | 1.00 | 73,196 | 1.00 | 73,929 | 1.00 | 73,929 |
| Prgm Mgr II | 1.00 | 76,650 | 1.00 | 77,418 | 1.00 | 77,418 |
| Prgm Mgr III | 3.00 | 104,686 | 1.00 | 105,735 | 1.00 | 105,735 |
| Prgm Mgr IV | 0.00 | 95,982 | 1.00 | 96,944 | 1.00 | 96,944 |
| Total E50C0005 | 37.00 | 1,845,001 | 33.00 | 2,042,566 | 33.00 | 2,098,986 |
| E50C0008 - Property Tax Credit Administration |  |  |  |  |  |  |
| Admin Officer I | 2.00 | 89,379 | 2.00 | 79,536 | 4.00 | 188,997 |
| Admin Officer II | 1.00 | 57,094 | 1.00 | 57,666 | 1.00 | 57,666 |
| Admin Spec I | 3.00 | 107,406 | 3.00 | 99,444 | 1.00 | 33,148 |
| Admin Spec II | 0.00 | 67,897 | 0.00 | 0 | 4.00 | 163,823 |
| Admin Spec III | 4.00 | 171,024 | 4.00 | 190,288 | 7.00 | 340,549 |
| Administrator II | 1.00 | 66,756 | 1.00 | 67,425 | 1.00 | 67,425 |
| Administrator III | 0.00 | 67,284 | 1.00 | 54,279 | 1.00 | 67,958 |
| Assessor I Pers Property | 0.00 | 0 | 2.00 | 79,536 | 0.00 | 0 |
| OBS-Assmnts Records Supv III | 1.00 | 44,431 | 1.00 | 53,280 | 0.00 | 0 |
| Office Clerk II | 2.00 | 61,578 | 2.00 | 73,842 | 0.00 | 0 |
| Office Processing Clerk II | 2.00 | 41,785 | 2.00 | 62,572 | 0.00 | 0 |
| Office Secy I | 1.00 | 66,562 | 1.00 | 32,308 | 14.00 | 470,637 |
| Office Secy II | 1.00 | 0 | 1.00 | 38,839 | 0.00 | 0 |
| Office Secy III | 0.00 | 21,767 | 0.00 | 0 | 1.00 | 32,820 |
| Office Services Clerk | 16.00 | 494,154 | 18.00 | 624,106 | 11.00 | 374,190 |
| Office Supervisor | 3.00 | 88,232 | 3.00 | 143,747 | 0.00 | 0 |
| Prgm Mgr I | 0.00 | 63,578 | 0.00 | 0 | 1.00 | 57,862 |
| Prgm Mgr II | 1.00 | 0 | 1.00 | 80,437 | 0.00 | 0 |
| Prgm Mgr III | 1.00 | 81,741 | 1.00 | 98,021 | 0.00 | 0 |
| Prgm Mgr IV | 0.00 | 16,332 | 0.00 | 0 | 1.00 | 104,582 |
| Total E50C0008 | 39.00 | 1,607,000 | 44.00 | 1,835,326 | 47.00 | 1,959,657 |
| E50C0010 - Charter Unit |  |  |  |  |  |  |
| Accountant II | 1.00 | 0 | 0.00 | 0 | 0.00 | 0 |
| Admin Aide | 2.00 | 91,078 | 2.00 | 91,991 | 2.00 | 91,991 |
| Admin Officer II | 1.00 | 41,867 | 1.00 | 57,666 | 1.00 | 52,546 |
| Admin Spec I | 0.00 | 0 | 0.00 | 0 | 1.00 | 41,712 |
| Admin Spec II | 4.00 | 138,429 | 4.00 | 176,346 | 3.00 | 124,993 |
| Admin Spec III | 1.00 | 42,222 | 1.00 | 46,366 | 1.00 | 37,410 |
| Administrator II | 1.00 | 54,285 | 1.00 | 54,830 | 1.00 | 54,830 |
| Administrator III | 1.00 | 38,551 | 1.00 | 77,665 | 1.00 | 54,279 |
| Agency Procurement Spec II | 1.00 | 0 | 0.00 | 0 | 0.00 | 0 |

3 Year Position Summary

| Classification Title | FY 2021 <br> Positions | FY 2021 Expenditures | FY 2022 <br> Positions | FY 2022 <br> Appropriation | FY 2023 <br> Positions | FY 2023 <br> Allowance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Charter Specialist I | 4.00 | 100,927 | 4.00 | 185,884 | 6.00 | 278,826 |
| Charter Specialist II | 0.00 | 116,940 | 3.00 | 161,805 | 0.00 | 0 |
| Charter Specialist III | 3.00 | 217,823 | 3.00 | 181,217 | 4.00 | 242,540 |
| Fiscal Accounts Technician II | 1.00 | 0 | 1.00 | 44,268 | 0.00 | 0 |
| Fiscal Accounts Technician Supv | 0.00 | 17,381 | 0.00 | 0 | 1.00 | 59,890 |
| Office Clerk II | 1.00 | 25,383 | 1.00 | 31,286 | 0.00 | 0 |
| Office Processing Clerk I | 0.00 | 29,390 | 0.00 | 0 | 1.00 | 31,286 |
| Office Secy II | 0.70 | 47,785 | 0.70 | 33,785 | 0.70 | 33,785 |
| Office Secy III | 3.00 | 104,097 | 3.00 | 111,686 | 3.00 | 98,460 |
| Office Services Clerk | 30.00 | 703,114 | 26.00 | 928,725 | 22.00 | 777,728 |
| Office Services Clerk Lead | 1.00 | 42,076 | 1.00 | 42,498 | 1.00 | 42,498 |
| Office Supervisor | 5.00 | 197,211 | 5.00 | 230,856 | 5.00 | 214,710 |
| Paralegal I | 0.00 | 0 | 0.00 | 0 | 1.00 | 32,820 |
| Prgm Mgr II | 1.00 | 90,980 | 1.00 | 91,892 | 2.00 | 130,822 |
| Prgm Mgr III | 2.00 | 167,977 | 2.00 | 173,408 | 1.00 | 79,544 |
| Prgm Mgr IV | 0.00 | 0 | 0.00 | 0 | 1.00 | 91,605 |
| Services Specialist | 1.00 | 46,924 | 1.00 | 47,394 | 1.00 | 47,394 |
| Services Supervisor I | 1.00 | 46,046 | 1.00 | 46,507 | 1.00 | 46,507 |
| Total E50C0010 | 65.70 | 2,360,486 | 62.70 | 2,816,075 | 60.70 | 2,666,176 |
| Total E50 State Department of Assessments and Taxation | 570.30 | 27,103,509 | 570.30 | 30,903,736 | 570.30 | 30,276,356 |

