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**Amendment #3 to Request for Proposals (RFP)
DPSCS Inmate Mental Health Care Services
Solicitation No. Q001002014
January 27, 2012**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

Please note that as per items 1 and 2 below the due date for receipt of proposals is being extended to Monday February 13, 2012 at 2:00 PM. Barring an extraordinary, unforeseen circumstance there will no further extension of the proposal due date. Also note that because there will be no further proposal due date extension, as per item 3 below, Friday February 3, 2012 is being established as a cutoff date for the submission of additional questions concerning this RFP.

1. AMEND KEY INFORMATION SHEET **Closing Date and Time: ~~Tuesday January 31, Thursday February 9, Monday February 13, 2012~~ at 2:00 PM (Local Time)**
2. AMEND SECTION 1.10 An unbound original, to be so identified, and six (6) bound copies of each proposal (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.5, no later than **2:00 PM (local time) on ~~Tuesday, January 31 Thursday February 9, Monday February 13, 2012~~** in order to be considered. Two (2) copies of the electronic version on CD of the Technical Proposal in MS Word or Adobe PDF format must be enclosed with the original Technical Proposal. Two copies (2) of the electronic version on CD of the Financial Proposal in MS Excel format must be enclosed with the original Financial Proposal. Ensure that the CDs are labeled with the date, RFP title, RFP project number, and Offeror name and packaged with the original copy of the appropriate proposal (technical or financial).

Requests for extension of the closing date or time shall not be granted. Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.02.10 and 21.05.03.02(F), proposals received by the Procurement Officer after the due date, **~~January 31, February 9, February 13, 2012~~** at 2:00 PM (local time) shall not be considered. Proposals may not be submitted by e-mail or facsimile. Proposals shall not be opened publicly.

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3. Section 1.8 of the RFP includes these sentences: “The Procurement Officer shall, based on the availability of time to research and communicate an answer and for prospective Offerors to have adequate time for the answers to be reflected in their proposals, decide whether an answer can be given before the proposal due date. Answers to all substantive questions that have not previously been answered, and are not clearly specific only to the requestor, shall be distributed to all prospective Offerors who are known to have received a copy of the RFP”. Because as per items 1 and 2 above of this Amendment the proposal due date is being extended to Monday February 13th, to assure adequate time for questions to be answered and distributed to prospective offerors in sufficient time for the answer to be reflected in proposals, any additional question pertaining to this RFP should be submitted by the close of business on Friday February 3, 2012. Any substantive question that has not previously been answered, and is not clearly specific only to the requestor received after February 3, 2012 likely will not be answered prior to the February 13th revised proposal due date.
4. AMEND SECTION 3.8.3. The Contractor shall assemble, if applicable, by licensure requirements and have accessible on site and available for review by the Department’s Director of Mental Health Services, credentialing information that includes, at a minimum, for the Mental Health Professionals identified in Section 1.2.56:
 - (1) Signed application and required background check (criminal history check);
 - (2) Verification of education, training, and work history;
 - (3) Verified professional references;
 - (4) Malpractice claims history (if applicable);
 - (5) Results of a national practitioner data bank query;
 - (6) Current license to practice (if applicable);
 - (7) Board or specialty certification;
 - (8) DEA and Controlled Dangerous Substances certificate(s) (if applicable);
 - (9) Evidence of review of health status and present illicit drug non-use;
 - (10) CPR/AED certification which may include electronic certification; and
 - ~~(11) State of Maryland evidence of Declaration Statements, as required.~~
5. AMEND Attachment O Staffing Matrix. See REVISED (Updated 01/27 /12) Attachment O Mental Health Staffing Matrix.
6. ADD TO SECTION 3.2.14 to read: The Contractor must fully cooperate with the Department to implement the requirements of any Memorandum of Understanding (MOU) or Agreement entered into between the Department and any entity concerning the delivery of Inmate healthcare services. (See also § 3.16.2). For instance, the Department has entered into an MOU with the Federal Bureau of Prisons regarding the management of federal Inmates at MCAC under which the Department has agreed to obtain and maintain compliance with the standards for jails propagated by NCCHC within 36 months of the signed MOU dated September 1, 2010. The current 36 month NCCHC accreditation deadline is August 31, 2013. Within 60 days after the Go Live Date (See § 1.4.3), the Contractor shall submit an NCCHC Compliance Plan to the DPSCS Contract Manager.

The Contractor must fully cooperate with the Department and the NCCHC concerning the Department's commitment to obtain NCCHC accreditation for MCAC. In this regard the Contractor must provide appropriate personnel to attend any meetings pertaining to the effort to obtain accreditation, provide all pertinent information, and take any actions reasonably necessary to help achieve the goal of NCCHC accreditation, including correcting identified deficiencies in the manner in which it operates if an audit re-inspection(s) is needed. The Contractor will be required to **Department will pay NCCHC** all costs associated with obtaining accreditation including the initial audit and any subsequent re-audits due to failure to pass an initial audit. See Attachment BB (MCAC MOU).

7. AMEND SECTION 3.3.2.4 The Contractor's Monthly Price from its financial proposal (Attachment F-1) shall cover all Staff services, specialist care, supplies, equipment (except as noted in §§ 3.21.1 and 3.21.2), all overhead and administrative costs, and any other costs associated with the full provision of mental health care, including any fees associated with licenses, ~~certifications~~ required by entities such as but not limited to ACA, NCCHC, Board of Physicians, Board of Nursing, Board of Professional Counselors & Therapists, Board of Examiners of Psychologists, Board of Social Work Examiners and the Maryland Department of Health and Mental Hygiene as set forth within this RFP, regardless of whether any adjustment of this Price occurs due to the above described variation in the Annual Inmate Mental Health Population. The cost of medications and services list in § 3.26 is not to be included in the Monthly Price
8. AMEND TO ADD NEW SECTION **3.24.4 The Courts in the City of Baltimore sentence some offenders to a weekend or weekend(s) of confinement at Central Booking, in certain circumstances. The number of such "weekenders" averages between 5 and 10 per weekend. These weekender offenders are usually healthy individuals who maintain full-time employment during the week. The Contractor must provide a suicide screening for these individuals within two hours of entry into a facility, and respond to any emergency psychiatric situation involving a weekender. The Contractor will only have to conduct one suicide screening for individuals sentenced to serve multiple weekend confinements.**

Issued and authorized by

<signed>
Patti Tracey
Procurement Officer