

**ATTACHMENT E Pre-Proposal Conference Response Form**

**Project No. Q001002014  
Inmate Mental Health Care Services**

A Pre-Proposal Conference shall be held on **December 16, 2011 – 10:00 AM** (Local Time) at the Department of Budget and Management, 45 Calvert Street Room 164 A&B, Annapolis, MD 21401. Please return this form by **2:00 PM, December 14, 2011** advising whether or not you plan to attend. For directions to the meeting site, please visit the website at: <http://www.mapquest.com/directions>. Those attending the Conference are directed to enter the main lobby and sign in with the attending guard.

Email or fax this form to the Procurement Officer:

Ms. Patti Tracey  
Procurement Officer  
Department of Budget and Management  
Fax # (410) 974-3274  
Email: [ptracey@dbm.state.md.us](mailto:ptracey@dbm.state.md.us)

Please indicate:

\_\_\_\_\_ Yes, the following representatives (by name and title) shall be in attendance:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\_\_\_\_\_ No, we shall not be in attendance.

_____	Contact Name (Please Print)
_____	Signature
_____	Title
_____	E-Mail Address