



Department of Public Safety and Correctional Services

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**Amendment #10 to Request for Proposals (RFP)
Project No. DPSCS Q0010022
INMATE PHARMACY SERVICES
May 5, 2011**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Amend RFP Title Page as follows:

Solicitation No. DPSCS ~~Q0010022~~ **Q0012015**

2. Amend RFP Notice to Offerors/Contractors as follows:

Solicitation No: DPSCS ~~Q0010022~~ **Q0012015**

3. Amend RFP Key Information Summary Sheet as follows:

Solicitation No. DPSCS ~~Q0010022~~ **Q0012015**

Closing Date and Time: Friday, ~~May 13~~ **June 17**, 2011 at 2:00 PM (Local Time)

4. Amend RFP §1.10 as follows:

1.10 Proposals Due (Closing) Date

An unbound original and eight (8) bound copies of each proposal (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.5, no later than **2:00 PM (local time) on Friday, ~~May 13~~ June 17, 2011** in order to be considered. An electronic version on CD of the Technical Proposal in MS Word format must be enclosed with the original Technical Proposal. An electronic version on CD of the Financial Proposal in MS Excel format must be enclosed with the original Financial Proposal. Ensure that the CDs are labeled with the date, RFP title, RFP number, and Offeror name and packaged with the original copy of the appropriate proposal (technical or financial).

Requests for extension of the closing date or time shall not be granted. Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.02.10, proposals received by the Procurement Officer after the due date, ~~May 13~~ June 17, 2011 at 2:00 PM (local time) shall not be considered. Proposals may not be submitted by e-mail or facsimile. Proposals will not be opened publicly.

5. Amend RFP §4.4, Tab A as follows:

TAB A. TRANSMITTAL LETTER

A transmittal letter must accompany the technical proposal. The purpose of this letter is to transmit the proposal and acknowledge the receipt of any addenda. The transmittal letter should be brief and signed by an individual who is authorized to commit the Offeror to the services and requirements as stated in this RFP. Only one transmittal letter is needed and it does not need to be bound with the technical proposal. The letters should contain:

6. Amend RFP §4.5.7 as follows:

4.5.7 In order to assess capacity to acquire at a rate most beneficial to the State, Offerors are directed to submit the acquisition cost (as defined in RFP Section 1.2.1) in effect on January 31, 2011 that would be reflected on an invoice to the Agency per dose for each medication identified on Attachment F at the quantities specified. To evidence the accuracy of the prices entered on the price form, the offeror shall provide electronic copies of actual invoices showing that the prices entered on the Price Form are the prices charged by the supplier to the offeror as of January 31, 2011.

In the event an offeror did not purchase a particular drug or medical supply included on the price form on January 31, 2011, the price submitted must be the most recent price that the Offeror would have paid prior to January 31, 2011, based upon an established catalog, or published price list from the supplier of the item (wholesaler or manufacturer). The Offeror must include an electronic copy of such a catalog or published price list for any drugs or medical supplies priced accordingly.

7. Amend RFP Attachment A, Contract, as follows:

1.6 "RFP" means the Request for Proposals for DPSCS Inmate Pharmacy Services DPSCS Solicitation No. ~~Q0010022~~ Q0012015.

2.1 The Contractor shall provide programs and services specific to the module awarded in accordance with Exhibits A-C listed in this paragraph 2.1 and incorporated as part of this Contract. If there is any conflict between this Contract and the Exhibits, the terms of the Contract shall govern. If there is any conflict among the Exhibits, the following order of precedence shall determine the prevailing provision:

- Exhibit A – Request for Proposals –Project No. ~~Q0010022~~ **Q0012015**.
- Exhibit B – Contractor’s Technical Proposal dated _____.
- Exhibit C – Contractor’s Financial Proposal dated _____.
- Exhibit D – The Contractor’s Contract Affidavit dated _____.

8. Amend RFP Attachment D-1, as follows:

Attachment D-1 – Certified MBE Utilization and Fair Solicitation Affidavit

This document **MUST BE** included with the bid or offer. If the Bidder or Offeror fails to complete and submit this form with the bid or offer as required, the procurement officer shall deem the bid non-responsive or shall determine that the offer is not reasonably susceptible of being selected for award.

In conjunction with the bid or offer submitted in response to Solicitation No. DPSCS ~~Q0010022~~ **Q0012015**, I affirm the following:

- 1. I acknowledge and intend to meet the overall certified Minority Business Enterprise (MBE) participation goal of **20%** of the total ~~contract dollar amount~~ **value of the contract, excluding the cost of pharmaceutical drugs (legend or non-legend) and medical supplies.** Therefore, I will not be seeking a waiver pursuant to COMAR 21.11.03.11.

9. Amend RFP Attachment D-2, as follows:

Attachment D-2 - OUTREACH EFFORTS COMPLIANCE STATEMENT

In conjunction with the proposal or offer submitted in response to Solicitation Number DPSCS ~~Q0010022~~ **Q0012015**, I state the following:

10. Amend RFP Attachment D-3, as follows:

Attachment D-3 - SUBCONTRACTOR PROJECT PARTICIPATION STATEMENT

SUBMIT ONE FORM FOR EACH CERTIFIED MBE LISTED IN THE MBE PARTICIPATION SCHEDULE.

Provided that _____ is awarded the State contract in _____ (Prime Contractor Name) conjunction with Solicitation Number DPSCS ~~Q0010022~~ Q0012015,

11. Amend RFP Attachment E, Pre-Proposal Conference Response Form, as follows:

Project No. ~~Q0010022~~ Q0012015
Inmate Pharmacy Services

Issued and authorized by

Gabriel Gnall
Procurement Officer