

16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Employee Benefits Division
Services Contract Modification

Contract ID: Flexible Spending Accounts for Maryland State Employees;
ADPICS # F10B9200027/COG28726

Contract Approved: DBM Item 1-S (1/20/2010)

Contractor: ConnectYourCare, LLC
Hunt Valley, MD

Contract Description: Provide Third Party Administrative Services for Flexible Spending Accounts (FSA) for health care and dependent day care programs for Maryland State employees, satellite agencies, COBRA participants, and contractual and part-time employees. FSA provide employees with pre-tax dollars to cover healthcare expenses not covered by insurance and dependent daycare expenses.

Modification Description: Extend the contract term by one year to complete the re-procurement and maintain FSA services for the upcoming plan benefit year.

Original Contract Term: 1/21/2010 - 6/30/2015

Modification Term: 1/1/2016 - 12/31/2016

Original Contract Amount: \$3,091,940

Modification Amount: \$750,000

Prior Options/Modifications: \$292,597 [Mod#1: \$0: Changed FSA max. annual limit: 7/1/2012 - 6/30/2015: Approved by DBM; Mod#2: \$292,597: Extended term for change in plan year: 7/1/2013 - 12/31/2015: DBM Item 13-S-MOD (3/20/2015); Mod#3: \$0: Added HIPAA compliance updates: 10/15/2013 - 12/31/2016: Approved by DBM; Mod#4: \$0: Adjusted subcontractors: 5/26/2015 - 12/31/2016: Approved by DBM]

Revised Total Contract Amount: \$4,134,537

Percent +/- (This Modification): +24.3%

Overall Percent +/-: +33.7%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 16.3%

MBE Compliance: 20.9%

16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Requesting Agency Remarks: Request for approval to modify the contract maintaining current rates to allow time to readdress scope of work changes to enable greater competition for procurement of these services. The one-year extension will allow for a seamless continuation of FSA services for the CY2016 plan benefit year and time to complete the procurement for the CY2017 plan benefit year open enrollment cycle that occurs in the fall of 2016.

Fund Source: 100% Reimbursable

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION