



MARTIN O'MALLEY
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ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

Request for Proposals (RFP)
Group Long Term Care Insurance RFP - F10B1400014
Addendum #3

Ladies/Gentlemen:

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below.

Ladies and Gentlemen:

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following revisions /deletions / additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

1. Amend RFP § 2- Offeror Minimum Qualifications to delete minimum qualification 4:

To be considered for award, the Offeror must demonstrate the following minimum qualifications as of the date of submission of the proposal:

1. An Offeror must be licensed by the Maryland Insurance Administration (MIA) to sell Group Long Term Care insurance in the State of Maryland and provide proof of current license;
2. An Offeror must be licensed to sell Long Term Care insurance in all States and U.S. Territories;
3. An Offeror must possess three (3) years experience (as a business; not just individual employees) in offering and administering a voluntary long term care insurance program to an account with 5,000 or more eligible actively at work employees; and
4. ~~An Offeror must provide proof of registration and/or certification as a private review agent under Md. Ann. Code, Insurance Art., Title 15, subtitle 10B. If an Offeror is not certified by the date of proposal submission, an Offeror may submit with its proposal, in lieu of proof of certification, a copy of the application receipt acknowledgment letter provided to the Offeror by MIA, or a statement from the Offeror that an application was filed with MIA by the proposal submission date. If~~

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45 Calvert Street • Annapolis, MD 21401-1907

Tel: (410) 260-7570 • Fax: (410) 974-3274 • Toll Free: 1 (800) 705-3493 • TTY Users: call via Maryland Relay

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~~such a statement is submitted with an Offeror's proposal, the Procurement Officer will verify with MIA that the Offeror's application was timely filed with MIA. Once an Offeror receives notice of certification as a private review agent from MIA, that Offeror must supplement its proposal by providing to the Procurement Officer a copy of that notice. Certification as a private review agent for an Offeror recommended for award must be completed within ten (10) working days of the formal notification of recommendation for Contract award.~~

Please refer to **Attachment G-1: Minimum Requirements**, in the Excel portion of this RFP.

2. Amend Attachment G-1 as follows: Remove minimum qualification 4 in the G-1 excel attachment to the RFP.

Date Issued: July 15, 2011

By
Joy Epstein

Procurement Officer