



LARRY HOGAN  
Governor

BOYD K. RUTHERFORD  
Lieutenant Governor

DAVID R. BRINKLEY  
Secretary

MARC L. NICOLE  
Deputy Secretary

AMENDMENT #1  
To  
INVITATION FOR BIDS (IFB)

PRINTING AND DISTRIBUTION OF OPEN ENROLLMENT AND  
REGULATORY HEALTH BENEFITS MATERIALS FOR STATE OF  
MARYLAND EMPLOYEES AND RETIREES  
SOLICITATION NUMBER F10B8400030

NOVEMBER 22, 2017

Ladies and Gentlemen:

The following Amendment is being issued to amend language and clarify information contained in the above-named IFB. All information contained herein is binding on all Bidders who respond to this IFB. The following change is listed below; new language has been double underlined and marked in red bold (ex. **new language**) and language deleted has been marked with a double strikeout (ex. ~~strike out~~).

Replace the **IFB Key Information Summary Sheet** with the sheet attached at the end of this Amendment to revise the **Pre-Bid Conference** as follows:

**Pre-Bid Conference:** ~~Wednesday~~Thursday, December ~~13~~14, 2017, 11:00 a.m. Local Time  
Department of Budget and Management  
301 W. Preston Street, Room 511  
Baltimore, MD 21201

**Date Issued:** November 22, 2017

**By:** Pamela Malech  
<Signed>  
Procurement Officer

**STATE OF MARYLAND  
DEPARTMENT OF BUDGET AND MANAGEMENT  
IFB KEY INFORMATION SUMMARY SHEET**

Invitation for Bids: Printing and Distribution of Open Enrollment and Regulatory Health Benefits Materials for State of Maryland Employees and Retirees

Solicitation Number: **F10B8400030**

IFB Issue Date: **November 21, 2017**

IFB Issuing Office: **Department of Budget and Management**

Procurement Officer: **Pam Malech  
Department of Budget and Management  
45 Calvert Street, Room 141  
Annapolis, MD 21401  
Phone: 410-260-7338 Fax: 410-974-3274  
e-mail: pam.malech@maryland.gov**

Bids are to be sent to: **Department of Budget and Management  
45 Calvert Street, Room 141  
Annapolis, MD 21401  
Attention: Pam Malech**

Pre-Bid Conference: **~~Thursday~~ Wednesday, December ~~14~~ 13, 2017, 11:00 a.m.  
Local Time**

**Department of Budget and Management  
301 W. Preston Street, Room 511  
Baltimore, MD 21201**

Bid Due (Closing) Date and Time: **Friday, January 19, 2018, 11:00 a.m. Local Time**

Public Bid Opening: **Friday, January 19, 2018, 11:30 a.m. Local Time  
Department of Budget and Management  
45 Calvert Street, Room 163  
Annapolis, MD 21401**

MBE Subcontracting Goal: **0%**

VSBE Subcontracting Goal: **0%**

Contract Type: **Indefinite quantity with fixed unit price**

Contract Duration: **Five (5) years**

SBR Designation: **No**

Federal Funding: **No**