



LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

**Amendment #1 to
Request for Proposals (RFP)
Consulting and Actuarial Services for the Maryland State Employee and Retiree Health
and Welfare Benefits Program
Project No. F10B7400031
April 6, 2017**

Ladies and Gentlemen:

The following Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following revisions /deletions / additions are listed below; new language has been double underlined and marked in red bold (ex. **new language**) and language deleted has been marked with a double strikeout (ex. ~~language deleted~~).

1. RFP Key Information Summary Sheet- correction to the Procurement Officer's telephone number:

Procurement Officer:

Tiffany Murriel
45 Calvert Street, Room 142
Annapolis, MD 21401
Phone: 410-260-~~7552~~ 7116 Fax: 410-974-3274
e-mail: tiffany.murriel@maryland.gov

2. Amend RFP § 1.37 Conflict of Interest Affidavit and Disclosure to correct the Contract reference as follows:

1.37 Conflict of Interest Affidavit and Disclosure

~~A Conflict of Interest Affidavit is not required pursuant to COMAR 21.05.08.08 (F) for this procurement. An Offeror is required to disclose to the Procurement Officer any actual or potential conflict of interest as it arises, before or after award, in accordance with COMAR 21.05.08.08.~~

Bidders/Offerors shall complete and sign the Conflict of Interest Affidavit and Disclosure (**Attachment I**) and submit it with their Bid/Proposal. All Bidders/Offerors are advised that if a Contract is awarded as a result of this solicitation, the Contractor's personnel who

perform or control work under this Contract and each of the participating subcontractor personnel who perform or control work under this Contract shall be required to complete agreements substantially similar to **Attachment I** Conflict of Interest Affidavit and Disclosure. For policies and procedures applying specifically to Conflict of Interests, the Contract is governed by COMAR 21.05.08.08.

Date Issued: April 18, 2017

By: Tiffany Murriel
<Signed>
Procurement Officer