

Supplement B
Department of Budget and Management
ACTION AGENDA
March 21 **28**, 2018



DBM 8B

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3-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT
Central Collection Unit CCU

Contract ID: CCU Statewide Debt Collection Services; ADPICS # F10B8400042

Contract Approved: DBM Item 2-S 6/3/2015

Contractor: Harris Harris, Ltd.
Chicago, IL
Local Office in Baltimore, MD

Contract Description: Debt collection services on primary assignments of delinquent debts owed to the State on behalf of the Maryland Department of Budget and Management, Central Collection Unit.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 7/1/2015 - 6/30/2018 w/2 one-year renewal options

Option Term: 7/1/2018 - 6/30/2019

Original Contract Amount: \$3,292,158 NTE 3 Years

Option Amount: \$1,097,386 NTE 1 Year

Prior Modifications/Options: None

Revised Total Contract Amount: \$4,389,544

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20%

MBE Compliance: 16%

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contract. DBM is satisfied with the contractor's performance during the base contract term and desire to continue this working relationship with Harris Harris, Ltd. Therefore, it is in the best interest of the State to exercise the available renewal option for debt collection services.

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DBM 9B

3-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Fund Source: 100% Special Debt Collection Fees

Appropriation Code: F10A0103

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION