



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**October 31, 2018**

**4-S-OPT.     DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

**Revised Total Contract Amount:**

<i>Telephonic (Category I):</i>	<i>On-site (Category II):</i>
\$4,545,000	\$18,318,250

**Original Procurement Method:**     Competitive Sealed Proposals

**MBE Participation:**                   15% (Telephonic and Written Document)  
                                                   10% (On-site)

**MBE Compliance:**                   12% (Telephonic)  
                                                   8% (On-site)

**Requesting Agency Remarks:** Request for approval to exercise the available three one-month renewal options for Categories I and II to allow time to complete a new procurement and award new contracts for Statewide Foreign Language Interpretation and Translation Services (FLITS).

Since these FLITS contracts began, there has been a steady and consistent increase in usage by all State Agencies, local governments and municipalities and Maryland non-profit organizations. Previous modifications were approved to increase the spending authority based upon this increased utilization. The new procurement is in the final stages of the evaluation and the three months are needed to wrap up the procurement and make successful award recommendations for the new contracts.

The FLITS contractors have provided services as anticipated in the contract and has partnered with the State to ensure that any Maryland citizen seeking assistance through a State agency may communicate clearly and effectively. Therefore, it is in the best interest of the State to continue to utilize these services that allow communication with all State of Maryland clients while a new FLITS procurement is being finalized.

**Fund Source:**                            Various

**Appropriation Codes:**                Various

**Resident Businesses:**                No for Language Line Services; Yes for Ad Astra, Inc.

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**October 31, 2018**

**4-S-OPT.     DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

***Prior Option/Mods (cont'd):***

Mod #1:	\$2,000,000	Increased the spending authority for Service Categories I (telephonic, \$1,500,000) and III (written document, \$500,000): 3/10/2016 – 9/30/2017: Item 7-S-MOD (3/9/2016)
Mod #2:	\$5,000,000	Increased the spending authority for Service Category II (on-site): 3/10/2016 – 2/28/2018: Item 8-S-MOD (3/9/2016)
Mod #3:	\$0	Extended term to align Service Categories I (telephonic) and III (written document) with Service Category II (on-site) for new procurement: 10/1/2017 – 2/28/2018: Approved by DBM
Mod #4:	\$7,000,000	Increased the spending authority for Service Category II (on-site): 4/1/2017 – 2/28/2018: Item 4-S-MOD (3/8/2017)
Mod #5:	\$1,000,000	Increased the spending authority for Service Category I (telephonic): 9/1/2017 – 2/28/2018: Item 15-S-MOD (7/26/2017).
Mod #6:	\$0	Extended term for all Service Categories to conduct the new procurement: 3/1/2018 – 5/21/2018: Approved by DBM.
Mod #7:	\$3,000,000	Extended term for all Service Categories to conduct the new procurement: 6/1/2018 – 11/30/2018 (w/3 one-month renewal options): Item 7-S-MOD (5/2/2018)
	<hr style="width: 100%; border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> \$18,000,000	