



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
August 12, 2020**



*Contact: Danny Mays 410-767-3586
danny.mays@maryland.gov*

**31-S. SERVICES CONTRACT
*Department of General Services, Procurement Bureau***

Contract ID: Audit Services Master Contract
ADPICS No.: 001B0600234

Contract Description: Statewide Master Contract with Maryland Certified Public Accounting firms or Sole Proprietors to perform audit services and to be utilized by State agencies through secondary competition on a task order basis.

Award(s):

- BD & Company, Inc.; Owings Mills, MD
- BCA Watson Rice; Washington, DC
- Bert W. Smith, & Company; Washington, DC
- Clifton Larson Allen; Timonium, MD
- Cohn Reznick; Roseland, NJ (Local Office in Baltimore, MD)
- Myers and Stauffer LC; Owings Mills, MD
- F. S. Taylor & Associates, P.C.; Largo, MD (MBE)
- Hamilton Enterprises; Greenbelt, MD (MBE)
- Lindsey & Associates, LLC; Towson, MD (VSBE)
- Maher Duessel, CPAs; Harrisonburg, PA
- Premier Group Services, Inc; Lanham, MD
- SB & Company, LLC; Owings Mills, MD
- Citrin Cooperman; Bethesda, MD
- RKL LLP; Lancaster, PA
- Crowe LLP; Washington D.C.
- UHY LLP; Columbia, MD

Contract Term: 09/01/2020 - 08/30/2025 (w/one 5-year renewal option)

Amount: \$6,000,000

Procurement Method: Competitive Sealed Proposals

Proposals: All offerors were determined to be qualified and reasonably susceptible for award.

MBE/VSBE Participation: 30% / 5%



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31-S. SERVICES CONTRACT (cont'd)

Performance Security: N/A

Incumbent(s): BCA Watson Rice; Washington, D.C
 Hamilton Enterprises; Greenbelt, MD
 Lindsey and Associates, LLC; Towson, MD
 Maher Duessel, CPAs; Harrisonburg, PA
 Bert W. Smith, & Company; Washinoton, DC
 Clifton Larson Allen; Timonium, MD
 Cohn Reznick; Roseland, NJ (Local Office in Baltimore, MD)
 F. S. Taylor & Associates, P.C.; Largo, MD
 SB & Company, LLC; Owings Mills, MD

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on February 10, 2020.. Copies of the solicitation notice were emailed directly to 66 prospective vendors, including 16 minority businesses and 32 veteran-owned small businesses. A copy was also sent to the Governor's Office of Minority Affairs.

Offers were due on April 6, 2020; 18 offerors submitted proposals, all of which were determined to be responsible and their offers were determined to be reasonably susceptible of being selected for award. All offerors are being recommended for award on this Master Contract, as provided for in the RFP.

The purpose of this contract is to retain licensed Certified Public Accounting Firms and Sole Proprietors to perform Audit Services for State of Maryland agencies. Audit services may be for an entire agency, a specific program or other component of an agency, or a contract being performed for an agency or component program. The Master Contractor performing an audit will provide specific recommendations to correct any deficiencies it discovers and otherwise provide recommendations for improvement in the performance of the agency, program or contract.

Each audit will be competed between master contractors as a TORFP. TORFPs will be issued solely by DGS, as needed. All master contractors will be invited to compete for each TORFP, with the exception of those designated as Small Business Reserve task orders.



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31-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

For each TORFP, Master Contractors may propose labor support within nine labor classifications. The hourly labor rates for each recommended vendor (which have been fixed at a maximum per hour rate) cannot be exceeded. Under the previous contract, the master contractors due to the competitive nature of the secondary competition took advantage of the opportunity to lower their designated rates as they proposed to task orders.

The *Award Amount* above is estimated for a total 5-year period. The actual amount of work resulting from this award is indeterminate and will be monitored by DGS OSP. Should the amount near the estimated total for the 5year period, the Department will seek BPW approval to increase the total contract authority.

A 30% MBE participation goal has been established for the master contract. Each master contract has committed to meeting the goal. Each task order will be reviewed, and MBE goals will further be established based on that scope of work. In addition, there is an overall Veteran-owned Small Business Enterprise (VSBE) participation goal of 5% established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific VSBE participation subcontracting goal for that particular task order. The TORFP specified VSBE subcontracting percentage will typically, but not necessarily always, be at least 5% of the dollar value of all payments made by the State to the Master Contractor under each TORFP.

Fund Source: Various (Agency-specific)

Approp. Code(s): Various (Agency-specific)

Resident Business(es): Yes - BD & Company, Inc.
 Clifton Larson Allen
 Cohn Reznick
 Myers and Stauffer LC
 F. S. Taylor & Associates, P.C.
 Hamilton Enterprises
 Lindsey & Associates, LLC
 Premier Group Services, Inc
 SB & Company, LLC
 Citrin Cooperman; UHY LLP