

## Log In to the HUB

This procedure describes how to log into the HUB.

## Procedure:

1. Type https://stateofmaryland.csod.com in your browser window to access the HUB.

## The HUB Log-In Page

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| Training Resources For Maryland Employees         |   |
|   |   |
| og in   | Welcome to The HUB  |
| o log-in, please enter your username and password | Need assistance?  |
|   | For agency specific training questions: Please contact your<br>agency HR or Training Office.                                      |
| Username: W1234567 ×                              | After three uncurrence ful login attempte: Your account will  |
| Password:   | be temporarily disabled due to invalid login attempts. You can try<br>again in one hour.  |
| Log in  | Forgot your Username? To obtain your username (employee ID)   |
| Log in  | click on the "Forgot Username?" link below the login button. This will take you to the Payroll Online Service Center (POSC) login |
| Forgot Username?                                  | screen. Login to POSC and click the "View SPS Employee ID"<br>button to view your SPS employee ID (username)                      |
| Forgot Password?                                  | Forget your personal? To reactively personal allely on the  |
|   | "Forgot Password?" link below the login button. Please enter your   |
| 198.00  | Username in the box marked "Login Credential:". You will then<br>receive an email with the subject line of "Cornerstone Password" |
|   | that contains a password reset link. Use this link to reset your  |
| MARYLAND  | password. If you do not receive this email within a few minutes,<br>please check your Spam folder.                                |
|   | For additional assistance: Please contact DBM Shared Services<br>at Shared.Services@maryland.gov                                  |

- 2. Enter your username in the Username field.
- 3. Enter your password in the Password field.



## Information:

Log in

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Your username is your employee ID number. For example, enter "W1000000".

4. Click the Log in

button to access The HUB home page.

5. The System Task is complete.