

### View Your Job History on the Workday HTML Accessible Site

#### Access the Workers Job History Page

On the Home page select the link Jane S. Smith (W2005499)[C] (replace our example user with your user name) This is method to View Worker Profile and contains the Job category. This View Worker page will display:

View Worker: link Jane S. Smith (W2005499)[C] link Related Actions for Jane S. Smith link Preview for Jane S. Smith (W2005499)[C]

219917 Contingent Worker Mail link jane.s.smith@maryland.gov link Related Actions for jane.s.smith@maryland.gov Button My Team Link View Team Link Baltimore - 301 W. Preston St link Related Actions for Baltimore - 301 W. Preston St link Preview for Baltimore - 301 W. Preston St

Item 1 Managers icon-multiple-managers link **Related Actions for icon-multiple-managers** Item 1 Manager Title Text: Manager Link **Vest M. Brown (W0999900)[C]** link **Related Actions for Vest M. Brown (W0999900)[C]** link **Preview for Vest M. Brown (W0999900)[C]** 

Job Link **Professional Profile** Link **Job Details** Link **All Jobs** Link **Job History** Link **Manager History** Link **Management Chain** Link **Organizations** Link **Worker History** 

Contact Link **Contact** Link **Emergency Contacts** Link **Support Roles** 

Personal Link **Personal Information** Link **IDs** Link **Names** 

Performance Link Languages Link Education

Career Link Work Experience Link Certifications Link Training



Select Link Job History under the heading Job, this will display:

#### View the Job History Page

Worker's Job History link Related Actions for Worker's Job History Worker: link Jane S. Smith (W2005499)[C] link Related Actions for Jane S. Smith link Preview for Jane S. Smith (W2005499)[C]

# Link Export table to Excel

Job History (table)

(row 1)

Effective Date: 07/24/2015 Position: 219917 Contingent Worker - Jane S. Smith (W2005499)[C] link Related Actions for Jane S. Smith Link Preview for Jane S. Smith (W2005499)[C] Process: Contract: link Jane S. Smith (W2005499)[C] link Related Actions for Contract: Jane S. Smith (W2005499)[C] Supervisory Organization: (blank) Worker Type: (blank) Job Profile (based on effective date): (blank) Job Title: (blank) Business Title: (blank) Time Type: (blank) Location: (blank) Default Weekly Hours: (blank) Scheduled Weekly Hours: (blank) Staffing Organizations: 01 General link Related Actions for 01 General link 250204005000 --- DoIT Strategic Planning SP 000 Pseudo --- link Related Actions for 250204005000 --- DoIT Strategic Planning SP 000 Pseudo --- link Preview for 250204005000 --- DoIT Strategic Planning SP 000 Pseudo --- State of Maryland link Related Actions for State of Maryland link Preview for State of Maryland Entry Date: 07/24/2015 10:39:26.470 AM (row2) Effective Date: 06/01/2014 Position: 219917 Contingent Worker - Jane S. Smith (W2005499)[C] link Related Actions for Jane S. Smith link Preview for Jane S. Smith (W2005499)[C] Process: link Contract: Jane S. Smith (W2005499)[C] link Related Actions for Contract: Jane S. Smith link Preview for Contract: Jane S. Smith (W2005499)[C] Supervisory Organization: link DoIT - SPS link Related Actions for DoIT - SPS link Preview for DoIT - SPS Worker Type: Vendor link Related Actions for Vendor Job Profile (based on effective date): Contingent Worker Job Title: Contingent Worker Business Title: Contingent Worker Time Type: Full time link Related Actions for Full time Location: link Baltimore - 301 W. Preston St link Related Actions for Baltimore - 301 W. Preston St link Preview for Baltimore - 301 W. Preston St Default Weekly Hours: 40 Scheduled Weekly Hours: 40 Staffing Organizations: 01 General link Related Actions for 01 General link 250204005000 --- DoIT Strategic Planning SP 000 Pseudo --- link Related Actions for 250204005000 --- DoIT Strategic Planning SP 000

## Pseudo --- link Preview for 250204005000 --- DolT Strategic Planning SP 000 Pseudo --- State of Maryland link Related Actions for State of Maryland link Preview for State of Maryland Entry Date: 07/23/2015 04:36:22.571 PM

This completes view your job history task.

Last Updated 9/15/2015